

Instructions for Filtering 2015 NOFA Ad Hocs

1. Run the 5A and 5B NOFA 2015 ad hoc report. Make sure to run one ad hoc for each contract. This may mean multiple programs in one ad hoc.
 - a. Add filters to column headers.
 - b. Remove color from all cells, and make text black.
2. 5A – Find disabled clients
 - a. Filter by ‘yes’ for each disability (2113, 2037, 2038, 2040, 2041) separately. If client is disabled, highlight disabled field for that client.
3. 5A - Persons in Households with at least one Adult and One Child
 - a. Adults over 24
 - i. Family type = single parent or two parent, age > 24, and disabled = highlighted clients.
 - b. Adults over 24:
 - i. Family type = single parent or two parent, age > 24, and disabled = not highlighted clients.
 - c. Adults ages 18 – 24
 - i. Family type = single parent or two parent, age is 18 – 24, and disabled = highlighted clients.
 - d. Adults ages 18 - 24:
 - i. Family type = single parent or two parent, age is 18 – 24, and disabled = not highlighted clients.
 - e. Accompanied children under age 18:
 - i. Family type = single parent or two parent, age < 18, disabled = highlighted clients.
 - f. Accompanied children under age 18:
 - i. Family type = single parent or two parent, age < 18, and disabled = not highlighted clients.
 - g. Total Number of Adults over age 24:
 - i. Family type = single parent or two parent, and age > 24.
 - h. Total Number of Adults age 18 – 24:
 - i. Family type = single parent or two parent, and age 18 - 24.
 - i. Total Number of Children under age 18:
 - i. Family type = single parent or two parent, and age < 18.
 - j. Total Persons: Sum G, H, and I, or family type = single parent or two parent.
4. 5A – Adults Persons in Households without Children
 - a. Adults over 24
 - i. Family type = unaccompanied or adults no children, age > 24, and disabled = highlighted clients.
 - b. Adults over 24:
 - i. Family type = unaccompanied or adults no children, age > 24, and disabled = not highlighted clients.
 - c. Adults ages 18 – 24
 - i. Family type = unaccompanied or adults no children, age is 18 – 24, and disabled = highlighted clients.

- d. Adults ages 18 - 24:
 - i. Family type = unaccompanied or adults no children, age is 18 – 24, and disabled = not highlighted clients.
 - e. Total Number of Adults over age 24:
 - i. Family type = unaccompanied or adults no children, and age > 24.
 - f. Total Number of Adults age 18 – 24:
 - i. Family type = unaccompanied or adults no children, and age 18 - 24.
 - g. Total Persons: Sum E and F, or family type = unaccompanied or adults no children.
5. 5A - Persons in Households with only Children
- a. Accompanied children under age 18:
 - i. Family type = unaccompanied, entryHHindividuals > 1, age < 18, and disabled = highlighted clients.
 - b. Accompanied children under age 18:
 - i. Family type = unaccompanied, entryHHindividuals > 1, age < 18, and disabled = not highlighted clients.
 - c. Unaccompanied children under age 18
 - i. Family type = unaccompanied, entryHHindividuals = 1, age < 18, and disabled = highlighted clients.
 - d. Unaccompanied children under age 18
 - i. Family type = unaccompanied, entryHHindividuals = 1, age < 18, and disabled = not highlighted clients.
 - e. Total Number of Children under age 18:
 - i. Family type = unaccompanied, and age < 18.
 - f. Total Persons: Family type = unaccompanied, and age < 18.
6. 5B – Find chronically homeless clients
- a. Number of Times Homeless = more than 4 episodes, length of stay = one year or longer, prior living situation = emergency shelter, safe haven, or place not meant for human habitation, disabled = highlighted clients. Highlight 2705 for that client.
 - b. Remove disability filter, and change prior living situation to any institutional setting (hospital, jail, psychiatric hospital, substance abuse facility). If living situation prior to institutional setting is entered, filter by emergency shelter, safe haven, or place not mean for human habitation. If not, filter length of stay by one week or less, more than one week but less than one month, or one to three months.
 - c. Disability = highlighted clients. Highlight 2705 for that client.
 - d. Remove all filters. 2124 = yes, prior living situation = emergency shelter, safe haven, or place not meant for human habitation, and disability = highlighted clients. Highlight 2705 for that client.
 - e. Remove disability filter, and change prior living situation to any institutional setting (hospital, jail, psychiatric hospital, substance abuse facility). If living situation prior to institutional setting is entered, filter by emergency shelter, safe haven, or place not mean for human habitation. If not, filter length of stay by one week or less, more than one week but less than one month, or one to three months.
 - f. Disability = highlighted clients. Highlight 2705 for that client.

7. 5B – Persons in Households with at least one Adult and one Child: Disabled adults over age 24
 - a. Chronically homeless non-veterans
 - i. Family type = single parent or two parents, disabled = highlighted clients, age > 24, 2705 = highlighted clients, and veteran = no.
 - b. Chronically homeless veterans
 - i. Family type = single parent or two parents, disabled = highlighted clients, age > 24, 2705 = highlighted clients, and veteran = yes.
 - c. Non-chronically homeless veterans
 - i. Family type = single parent or two parents, disabled = highlighted clients, age > 24, 2705 = not highlighted clients, and veteran = yes.
 - d. Chronic Substance Abuse
 - i. Family type = single parent or two parents, disabled = highlighted clients, age > 24, and 2041 = yes.
 - e. Persons with HIV/AIDS
 - i. Family type = single parent or two parents, disabled = highlighted clients, age > 24, and 2038 = yes.
 - f. Severally Mentally Ill
 - i. Family type = single parent or two parents, disabled = highlighted clients, age > 24, and 2040 = yes.
 - g. Victims of Domestic Violence
 - i. Family type = single parent or two parents, disabled = highlighted clients, age > 24, and 2114 = yes.
 - h. Physical Disability
 - i. Family type = single parent or two parents, disabled = highlighted clients, age > 24, and 2113 = yes.
 - i. Developmental Disability
 - i. Family type = single parent or two parents, disabled = highlighted clients, age > 24, and 2114 = 2037.
8. 5B – Persons in Households with at least one Adult and one Child: Non-disabled adults over age 24
 - a. Chronically homeless non-veterans
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age > 24, 2705 = highlighted clients, and veteran = no.
 - b. Chronically homeless veterans
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age > 24, 2705 = highlighted clients, and veteran = yes.
 - c. Non-chronically homeless veterans
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age > 24, 2705 = not highlighted clients, and veteran = yes.
 - d. Chronic Substance Abuse
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age > 24, and 2041 = yes.
 - e. Persons with HIV/AIDS

- i. Family type = single parent or two parents, disabled = not highlighted clients, age > 24, and 2038 = yes.
 - f. Severally Mentally Ill
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age > 24, and 2040 = yes.
 - g. Victims of Domestic Violence
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age > 24, and 2114 = yes.
 - h. Physical Disability
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age > 24, and 2113 = yes.
 - i. Developmental Disability
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age > 24, and 2037 = yes.
- 9. 5B – Persons in Households with at least one Adult and one Child: Disabled adults age 18 - 24
 - a. Chronically homeless non-veterans
 - i. Family type = single parent or two parents, disabled = highlighted clients, age 18 - 24, 2705 = highlighted clients, and veteran = no.
 - b. Chronically homeless veterans
 - i. Family type = single parent or two parents, disabled = highlighted clients, age 18 - 24, 2705 = highlighted clients, and veteran = yes.
 - c. Non-chronically homeless veterans
 - i. Family type = single parent or two parents, disabled = highlighted clients, age 18 - 24, 2705 = not highlighted clients, and veteran = yes.
 - d. Chronic Substance Abuse
 - i. Family type = single parent or two parents, disabled = highlighted clients, age 18 - 24, and 2041 = yes.
 - e. Persons with HIV/AIDS
 - i. Family type = single parent or two parents, disabled = highlighted clients, age 18 - 24, and 2038 = yes.
 - f. Severally Mentally Ill
 - i. Family type = single parent or two parents, disabled = highlighted clients, age 18 - 24, and 2040 = yes.
 - g. Victims of Domestic Violence
 - i. Family type = single parent or two parents, disabled = highlighted clients, age 18 - 24, and 2114 = yes.
 - h. Physical Disability
 - i. Family type = single parent or two parents, disabled = highlighted clients, age 18 - 24, and 2113 = yes.
 - i. Developmental Disability
 - i. Family type = single parent or two parents, disabled = highlighted clients, age 18 - 24, and 2037 = yes.
- 10. 5B – Persons in Households with at least one Adult and one Child: Non-disabled adults age 18 -

- a. Chronically homeless non-veterans
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age 18 - 24, 2705 = highlighted clients, and veteran = no.
 - b. Chronically homeless veterans
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age 18 - 24, 2705 = highlighted clients, and veteran = yes.
 - c. Non-chronically homeless veterans
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age 18 - 24, 2705 = not highlighted clients, and veteran = yes.
 - d. Chronic Substance Abuse
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age 18 - 24, and 2041 = yes.
 - e. Persons with HIV/AIDS
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age 18 - 24, and 2038 = yes.
 - f. Severally Mentally Ill
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age 18 - 24, and 2040 = yes.
 - g. Victims of Domestic Violence
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age 18 - 24, and 2114 = yes.
 - h. Physical Disability
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age 18 - 24, and 2113 = yes.
 - i. Developmental Disability
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age 18 - 24, and 2037 = yes.
11. 5B – Persons in Households with at least one Adult and one Child: Disabled children under age 18
- a. Chronically homeless non-veterans
 - i. Family type = single parent or two parents, disabled = highlighted clients, age < 18, 2705 = highlighted clients, and veteran = no.
 - b. Chronic Substance Abuse
 - i. Family type = single parent or two parents, disabled = highlighted clients, age < 18, and 2041 = yes.
 - c. Persons with HIV/AIDS
 - i. Family type = single parent or two parents, disabled = highlighted clients, age < 18, and 2038 = yes.
 - d. Severally Mentally Ill
 - i. Family type = single parent or two parents, disabled = highlighted clients, age < 18, and 2040 = yes.
 - e. Victims of Domestic Violence
 - i. Family type = single parent or two parents, disabled = highlighted clients, age < 18, and 2114 = yes.

- f. Physical Disability
 - i. Family type = single parent or two parents, disabled = highlighted clients, age < 18, and 2113 = yes.
 - g. Developmental Disability
 - i. Family type = single parent or two parents, disabled = highlighted clients, age < 18, and 2037 = yes.
12. 5B – Persons in Households with at least one Adult and one Child: Non-disabled children under age 18
- a. Chronically homeless non-veterans
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age < 18, 2705 = highlighted clients, and veteran = no.
 - b. Chronic Substance Abuse
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age < 18, and 2041 = yes.
 - c. Persons with HIV/AIDS
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age < 18, and 2038 = yes.
 - d. Severally Mentally Ill
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age < 18, and 2040 = yes.
 - e. Victims of Domestic Violence
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age < 18, and 2114 = yes.
 - f. Physical Disability
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age < 18, and 2113 = yes.
 - g. Developmental Disability
 - i. Family type = single parent or two parents, disabled = not highlighted clients, age < 18, and 2037 = yes.
13. 5B – Persons in Households without Children: Disabled adults over age 24
- a. Chronically homeless non-veterans
 - i. Family type = unaccompanied or adults no children, disabled = highlighted clients, age > 24, 2705 = highlighted clients, and veteran = no.
 - b. Chronically homeless veterans
 - i. Family type = unaccompanied or adults no children, disabled = highlighted clients, age > 24, 2705 = highlighted clients, and veteran = yes.
 - c. Non-chronically homeless veterans
 - i. Family type = unaccompanied or adults no children, disabled = highlighted clients, age > 24, 2705 = not highlighted clients, and veteran = yes.
 - d. Chronic Substance Abuse
 - i. Family type = unaccompanied or adults no children, disabled = highlighted clients, age > 24, and 2041 = yes.
 - e. Persons with HIV/AIDS

- i. Family type = unaccompanied or adults no children, disabled = highlighted clients, age > 24, and 2038 = yes.
 - f. Severally Mentally Ill
 - i. Family type = unaccompanied or adults no children, disabled = highlighted clients, age > 24, and 2040 = yes.
 - g. Victims of Domestic Violence
 - i. Family type = unaccompanied or adults no children, disabled = highlighted clients, age > 24, and 2114 = yes.
 - h. Physical Disability
 - i. Family type = unaccompanied or adults no children, disabled = highlighted clients, age > 24, and 2113 = yes.
 - i. Developmental Disability
 - i. Family type = unaccompanied or adults no children, disabled = highlighted clients, age > 24, and 2037 = yes.
- 14. 5B – Persons in Households without Children: Non-disabled adults over age 24
 - i. Family type = unaccompanied or adults no children, disabled = not highlighted clients, age > 24, 2705 = highlighted clients, and veteran = yes.
 - b. Non-chronically homeless veterans
 - i. Family type = unaccompanied or adults no children, disabled = not highlighted clients, age > 24, 2705 = not highlighted clients, and veteran = yes.
 - c. Chronic Substance Abuse
 - i. Family type = unaccompanied or adults no children, disabled = not highlighted clients, age > 24, and 2041 = yes.
 - d. Persons with HIV/AIDS
 - i. Family type = unaccompanied or adults no children, disabled = not highlighted clients, age > 24, and 2038 = yes.
 - e. Severally Mentally Ill
 - i. Family type = unaccompanied or adults no children, disabled = not highlighted clients, age > 24, and 2040 = yes.
 - f. Victims of Domestic Violence
 - i. Family type = unaccompanied or adults no children, disabled = not highlighted clients, age > 24, and 2114 = yes.
 - g. Physical Disability
 - i. Family type = unaccompanied or adults no children, disabled = not highlighted clients, age > 24, and 2113 = yes.
 - h. Developmental Disability
 - i. Family type = unaccompanied or adults no children, disabled = not highlighted clients, age > 24, and 2037 = yes.
- 15. 5B – Persons in Households without Children: Disabled adults age 18 – 24
 - a. Chronically homeless non-veterans
 - i. Family type = unaccompanied or adults no children, disabled = highlighted clients, age 18 – 24, 2705 = highlighted clients, and veteran = no.
 - b. Chronically homeless veterans

- i. Family type = unaccompanied or adults no children, disabled = highlighted clients, age 18 - 24, 2705 = highlighted clients, and veteran = yes.
 - c. Non-chronically homeless veterans
 - i. Family type = unaccompanied or adults no children, disabled = highlighted clients, age 18 - 14, 2705 = not highlighted clients, and veteran = yes.
 - d. Chronic Substance Abuse
 - i. Family type = unaccompanied or adults no children, disabled = highlighted clients, age 18 - 24, and 2041 = yes.
 - e. Persons with HIV/AIDS
 - i. Family type = unaccompanied or adults no children, disabled = highlighted clients, age 18 - 24, and 2038 = yes.
 - f. Severally Mentally Ill
 - i. Family type = unaccompanied or adults no children, disabled = highlighted clients, age 18 - 24, and 2040 = yes.
 - g. Victims of Domestic Violence
 - i. Family type = unaccompanied or adults no children, disabled = highlighted clients, age 18 - 24, and 2114 = yes.
 - h. Physical Disability
 - i. Family type = unaccompanied or adults no children, disabled = highlighted clients, age 18 - 24, and 2113 = yes.
 - i. Developmental Disability
 - i. Family type = unaccompanied or adults no children, disabled = highlighted clients, age 18 - 24, and 2037 = yes.
- 16. 5B – Persons in Households without Children: Non-disabled adults age 18 – 24
 - a. Chronically homeless non-veterans
 - i. Family type = unaccompanied or adults no children, disabled = not highlighted clients, age 18 – 24, 2705 = highlighted clients, and veteran = no.
 - b. Chronically homeless veterans
 - i. Family type = unaccompanied or adults no children, disabled = not highlighted clients, age 18 - 24, 2705 = highlighted clients, and veteran = yes.
 - c. Non-chronically homeless veterans
 - i. Family type = unaccompanied or adults no children, disabled = not highlighted clients, age 18 - 14, 2705 = not highlighted clients, and veteran = yes.
 - d. Chronic Substance Abuse
 - i. Family type = unaccompanied or adults no children, disabled = not highlighted clients, age 18 - 24, and 2041 = yes.
 - e. Persons with HIV/AIDS
 - i. Family type = unaccompanied or adults no children, disabled = not highlighted clients, age 18 - 24, and 2038 = yes.
 - f. Severally Mentally Ill
 - i. Family type = unaccompanied or adults no children, disabled = not highlighted clients, age 18 - 24, and 2040 = yes.
 - g. Victims of Domestic Violence

- i. Family type = unaccompanied or adults no children, disabled = not highlighted clients, age 18 - 24, and 2114 = yes.
 - h. Physical Disability
 - i. Family type = unaccompanied or adults no children, disabled = not highlighted clients, age 18 - 24, and 2113 = yes.
 - i. Developmental Disability
 - i. Family type = unaccompanied or adults no children, disabled = not highlighted clients, age 18 - 24, and 2037 = yes.
- 17. 5B – Persons in Households with only Children: Accompanied disabled children under age 18
 - a. Chronically homeless non-veterans
 - i. Family type = unaccompanied, entryHHindividuals > 1, disabled = highlighted clients, age < 18, 2705 = highlighted clients, and veteran = no.
 - b. Chronic Substance Abuse
 - i. Family type = unaccompanied, entryHHindividuals > 1, disabled = highlighted clients, age < 18, and 2041 = yes.
 - c. Persons with HIV/AIDS
 - i. Family type = unaccompanied, entryHHindividuals > 1, disabled = highlighted clients, age < 18, and 2038 = yes.
 - d. Severally Mentally Ill
 - i. Family type = unaccompanied, entryHHindividuals > 1, disabled = highlighted clients, age < 18, and 2040 = yes.
 - e. Victims of Domestic Violence
 - i. Family type = unaccompanied, entryHHindividuals > 1, disabled = highlighted clients, age < 18, and 2114 = yes.
 - f. Physical Disability
 - i. Family type = unaccompanied, entryHHindividuals > 1, disabled = highlighted clients, age < 18, and 2113 = yes.
 - g. Developmental Disability
 - i. Family type = unaccompanied, entryHHindividuals > 1, disabled = highlighted clients, age < 18, and 2037 = yes.
- 18. 5B – Persons in Households with only Children: Accompanied non-disabled children under age 18
 - a. Chronically homeless non-veterans
 - i. Family type = unaccompanied, entryHHindividuals > 1, disabled = not highlighted clients, age < 18, 2705 = highlighted clients, and veteran = no.
 - b. Chronic Substance Abuse
 - i. Family type = unaccompanied, entryHHindividuals > 1, disabled = not highlighted clients, age < 18, and 2041 = yes.
 - c. Persons with HIV/AIDS
 - i. Family type = unaccompanied, entryHHindividuals > 1, disabled = not highlighted clients, age < 18, and 2038 = yes.
 - d. Severally Mentally Ill
 - i. Family type = unaccompanied, entryHHindividuals > 1, disabled = not highlighted clients, age < 18, and 2040 = yes.

- e. Victims of Domestic Violence
 - i. Family type = unaccompanied, entryHHindividuals > 1, disabled = not highlighted clients, age < 18, and 2114 = yes.
 - f. Physical Disability
 - i. Family type = unaccompanied, entryHHindividuals > 1, disabled = not highlighted clients, age < 18, and 2113 = yes.
 - g. Developmental Disability
 - i. Family type = unaccompanied, entryHHindividuals > 1, disabled = not highlighted clients, age < 18, and 2037 = yes.
19. 5B – Persons in Households with only Children: Unaccompanied disabled children under age 18
- a. Chronically homeless non-veteran
 - i. Family type = unaccompanied, entryHHindividuals = 1, disabled = highlighted clients, age < 18, 2705 = highlighted clients, and veteran = no.
 - b. Chronic Substance Abuse
 - i. Family type = unaccompanied, entryHHindividuals = 1, disabled = highlighted clients, age < 18, and 2041 = yes.
 - c. Persons with HIV/AIDS
 - i. Family type = unaccompanied, entryHHindividuals = 1, disabled = highlighted clients, age < 18, and 2038 = yes.
 - d. Severally Mentally Ill
 - i. Family type = unaccompanied, entryHHindividuals = 1, disabled = highlighted clients, age < 18, and 2040 = yes.
 - e. Victims of Domestic Violence
 - i. Family type = unaccompanied, entryHHindividuals = 1, disabled = highlighted clients, age < 18, and 2114 = yes.
 - f. Physical Disability
 - i. Family type = unaccompanied, entryHHindividuals = 1, disabled = highlighted clients, age < 18, and 2113 = yes.
 - g. Developmental Disability
 - i. Family type = unaccompanied, entryHHindividuals = 1, disabled = highlighted clients, age < 18, and 2037 = yes.
20. 5B – Persons in Households with only Children: Unaccompanied non-disabled children under age 18
- a. Chronically homeless non-veteran
 - i. Family type = unaccompanied, entryHHindividuals = 1, disabled = not highlighted clients, age < 18, 2705 = highlighted clients, and veteran = no.
 - b. Chronic Substance Abuse
 - i. Family type = unaccompanied, entryHHindividuals = 1, disabled = not highlighted clients, age < 18, and 2041 = yes.
 - c. Persons with HIV/AIDS
 - i. Family type = unaccompanied, entryHHindividuals = 1, disabled = not highlighted clients, age < 18, and 2038 = yes.
 - d. Severally Mentally Ill

- i. Family type = unaccompanied, entryHHindividuals = 1, disabled = not highlighted clients, age < 18, and 2040 = yes.
 - e. Victims of Domestic Violence
 - i. Family type = unaccompanied, entryHHindividuals = 1, disabled = not highlighted clients, age < 18, and 2114 = yes.
 - f. Physical Disability
 - i. Family type = unaccompanied, entryHHindividuals = 1, disabled = not highlighted clients, age < 18, and 2113 = yes.
 - g. Developmental Disability
 - i. Family type = unaccompanied, entryHHindividuals = 1, disabled = not highlighted clients, age < 18, and 2037 = yes.
- 21. Run the 5A Households 2015 NOFA ad hoc report. Make sure to run one ad hoc for each contract. This may mean multiple programs in one ad hoc. Add filters to column headers.
- 22. 5A – Households
 - a. Households with at least one Adult and one Child
 - i. Family type = single parent or two parent
 - b. Households without Children
 - i. Family type = unaccompanied or adults no children, age > 17
 - c. Households with only Children
 - i. Family type = unaccompanied, age < 18