

Implementation Group #4
 Coordinated Entry Subcommittee
 Wednesday, March 23, 2016
 1:30 p.m. to 3:00 p.m.
 CASA Training Room at The Village
 1505 E. 17th Street, Santa Ana, CA, 92705

Minutes

- 1) Welcome & Introductions
- 2) CE Progress Report
 - a) Overall CE Numbers

Coordinated Entry Statistics			
As of: 3/21/2016			
Assessed			388
Score of 8 or higher			310
Linked To Housing			143
Moved in to Housing	91		
Matched to Housing	43		
Housed Outside of CE	7		
Lost Housing	2		
Document Ready - On List to be Housed			68
Not Document Ready - On List to be Housed			97
Deceased			2
Score of 7 or lower			78
Assessed	66		
Document Ready	2		
Housed	1		
Matched	9		
TOTALS:			388

3) CE Module Update

211OC is working with Adsystem, vendor, to provide subject matter expertise in the development and refinement of the Coordinated Entry Module. 211OC has participated in a couple calls of this nature. During these calls Adsystem provides a demonstration of the work done to date on the CE Module and stakeholders provides feedback that will later be incorporated.

a) Timeframe

The development process of the Coordinated Entry Module is scheduled through September 2016.

b) Manual Process

i. Automation

211OC has been working on automating data entry processes to eliminate/diminish possibility for data entry error. We have inserted formulas and if statements onto our Prioritization List to do some of these functions automatically.

ii. Google Forms

211OC has been working on creating Google Forms for the CE Intake, VI-SPDAT Assessment, and Housing Preference Survey. Due to scoring purposes a few questions have been modified. We are currently in the testing phase of the development, to ensure that formulas and if statements are working correctly. The next steps would be to fully integrate this process with our current Prioritization List. At this time we do not have an expected roll out date for the Street Outreach Teams.

4) Working Groups Report Outs

a) Housing Placement & Match

- Coordinated Entry has been working on a Rapid Rehousing Pilot with Mercy House. The Rapid Rehousing Pilot has funding restrictions to work with individuals living at the Santa Ana Civic Center. The Pilot is an example of Coordinated Entry at work, and working even when there are funding restrictions. It has allowed us to explore and learn what Rapid Rehousing incorporation into Coordinated Entry looks like, and what is transferable from the Permanent Supportive Housing model and what is not.
- The Coordinated Entry System is on track to help the PSH Collaborative Bonus Project lead by Mercy House to meet its established milestones of housing 100 individuals by March 30th, 2016.
- There has been some discussion at the meetings regarding preference and funding restrictions and their differences. For example, if a housing operator has a preference to serve women from Santa Ana because of their history and location, but has no funding requirement then that would not follow Housing First models and cannot be accommodated by Coordinated Entry. However, if a housing operator has a funding restriction that only allows for services to be provided to women from Santa Ana, then Coordinated Entry can accommodate that as we want to preserve the funding source.

b) Outreach

i. Combination IG1 Meeting

- First meeting integrating the Coordinated Entry Street Outreach Team and the Implementation Group #1 – Outreach to Homeless/At-Risk. Integration of meeting is an effort to avoid the duplication of meetings and help make better connections for Coordinated Entry System.
- Current Coordinated Entry System Street Outreach Teams provide a geographic coverage of Orange County. Current looking at integrating Street Outreach Teams that target a specific population, such as Veterans, Transitional Aged Youth, LGBTQ community, etc. as they may not engage with the typical Street Outreach Team efforts.

ii. Veterans Component

- VA CRRC is our first population specific Street Outreach Team to join the Coordinated Entry System efforts. They were trained on the Coordinated Entry System process in January and have been working diligently to connect veteran's to the most appropriate housing source.
- 211Oc is working on finalizing the process for Veterans and will soon be releasing instructions on how to complete a VA ROI and connect with the Veteran Take Down List to help end veteran homelessness.

c) Rapid Re-Housing

- Implementation Group #3 Subcommittee – Rapid Rehousing has aligned its efforts in support of the Coordinated Entry System. The subcommittee has been looking at how integrating Rapid Rehousing in Coordinated Entry System looks like, trying to leverage as much as possible from the implementation of Permanent Supportive Housing.
- An AdHoc was convened from the subcommittee to provide feedback to the previously revised Written Standards for Rapid Re-housing and guidance on how to modify the Admission and Refusal, and Access and Barrier Policy from Permanent Supportive Housing into Rapid Rehousing. The feedback and comments received were integrated into the policies.
- Implementation Group #3 Subcommittee – Rapid Rehousing convened prior to this meeting to review the changes made, and have the draft policies formally introduced to the group. These were discussed an opportunity for further feedback will be allowed.
- Next meeting is scheduled for Wednesday, May 25th from 12:30pm to 1:30pm at The Village Board Room – 1505 E. 17th Street, Santa Ana, 92705

d) Re-Entry

- Created 1-pager on : Changing Your Record Under Proposition 47
- Working on developing training for Street Outreach Teams and Housing Providers
- Next meeting is scheduled for Wednesday, April 27th from 3:00pm to 4:30pm at The Village Board Room – 1505 E. 17th Street, Santa Ana, CA, 92705.

e) Integration – Healthcare & Housing

- Next meeting is scheduled for Wednesday, April 20th from 1:30pm to 3:00pm at The Village Board Room – 1505 E. 17th Street, Santa Ana, CA, 92705.
- Jason Austin, Program Manager II for Behavioral Health Navigation and Becky Stone, Supervising Public Health Nurse for Comprehensive Health Assessment Team – Homeless (CHAT-H) will be presenting on the different resources provided by their teams.

5) Discussion Topics

a) CES Logo

If you have a CES Logo concept, please submit to zpelayo@211oc.org by Friday, April 22nd, 2016. We will be voting on a logo for CES at our next meeting.

b) CES Procedural Review Committee

To submit nominations or interest forms for the CES Procedural Review Committee or if you have any questions, please email Zulima Pelayo at zpelayo@211oc.org by Friday, April 8th, 2016.

The following is a list of representatives that will make up the Committee:

- Permanent Supportive Housing
- Rapid Rehousing
- Transitional Housing
- Emergency Shelter
- Street Outreach
- Government
- Individual
- Family
- Youth

c) RRH Written Standards & Policies Review

- The Written Standards and Policies listed below, have been drafted and are been distributed for comments, questions, feedback. Comments, questions, and feedback can be submitted to Zulima Pelayo at zpelayo@211oc.org and are due by Friday, April 15th, 2016. The comments, questions, and feedback will be compiled and if appropriate integrated into the policy or written standard. The updated policy will be presented at the next meeting in April, for final review.
 - Written Standards for Rapid Rehousing
 - Access and Barrier Policy for Rapid Rehousing
 - Admissions and Refusals Policy for Rapid Rehousing

6) Announcements

a) April Meeting

Next Meeting:

Wednesday, April 27, 2016

1:30 p.m. to 3:00 p.m.

CASA Training Room at The Village on 17th Street

1505 E. 17th Street, Santa Ana, CA 92705

b) Kristin Jefferson, 2-1-1 Orange County

- Mission Hospital is willing to host a free Mental Health First Aid Training. There is a sign in sheet in the back. An email will follow with confirmation details regarding the training.

c) Juanita Preciado, Orange County Community Services

- Santa Ana Transit Terminal will continue to be activated and available during inclement weather.
- HUD has announced the Continuum of Care Tier I funding award for the 2015 Application. One can expect the Tier II funding award to come in Spring.

d) Marc Merger , Family Assistance Ministries

- Hiring for a Part Time Rapid Rehousing Case Manager and Part Time Bilingual Case Manager. Please contact him for more information.

e) Kathy Tillotson, Build Futures

- Hiring for a Case Manager. Please contact her for more information.

f) Paul Cho, Illumination Foundation

- i. Housing First Partners Conference
March 22 – 26, 2016
<http://www.hfpartnersconference.com/registration/>