

Implementation Group #4 Subcommittee
 Coordinated Entry
 Wednesday, May 25, 2016
 2:00 p.m. to 3:00 p.m.
 CASA Training Room at The Village
 1505 E. 17th Street, Santa Ana, CA, 92705

Minutes

- 1) Welcome & Introductions
- 2) CE Progress Report

Coordinated Entry Statistics		
As of: 24-May-16		
Assessed		511
Score of 8 or higher		406
Linked To Housing		168
Moved in to Housing	124	
Matched to Housing*	6	
Housed Thru CE/Lost Housing	3	
S+C	27	
Housed Outside of CE	8	
Document Ready - On List to be Housed		119
Not Document Ready - On List to be Housed		116
Deceased		3
Score of 7 or lower		101
S+C	11	
Matched to Housing	0	
Housed	1	
Assessed	85	
Document Ready	3	
Deceased	1	
Diverted		4
TOTALS:		511

* While the large majority of these matches will continue through the process and move to the "housed in PSH" category, for various reasons, there will a small number who do not complete the housing provider intake process, who do not pass a private landlord's qualifications or who decline the housing, and are returned to the Prioritization list to receive an alternate match.

http://ocpartnership.net/images/website/1236/files/coordinated_entry_-_april_2016_minutes_2546.pdf

3) CE Module Update

Adsystem, our HMIS vendor, is currently working on developing a Coordinated Entry Module. Monthly meetings are held to provide feedback on the development of the Module. These meetings are scheduled through September.

In the meantime, as we wait for the Coordinated Entry Module to be finalized, we are planning on having an interim solution. We are in the process of finalizing Google Forms that incorporate the By-Name List, VI-SPDAT, Version 2 for individuals and families and the Housing Preference Survey. The Google Forms have

been previewed by Street Outreach Teams and In-Reach Sites. Google Forms are linked to a Google Spreadsheet, in which Street Outreach Teams & In-Reach Sites can quickly search if an individual has started the Coordinated Entry Assessment process. Additionally, these have some functions that allow for certain automations and a population of a real time dashboard.

At this time, we do not have an established release date for the Google Forms and Spreadsheet as we are working at finalizing the details pertaining to access, privacy, and security as the information collected through these assessments is personal.

Additionally, we are considering the creation of a project in Homeless Management Information System (HMIS) which will function as the “initial point of contact.” In doing so, we expect to increase our overall system performance per Department of Housing and Urban Development (HUD) measures. However, this process will continue to have a manual component to it, as there is no option to input housing inventory into HMIS at this time. We expect to have this implemented come July.

4) Working Groups Report Outs

i) Outreach

(1) New Teams

American Family Housing, Families Forward, and Pathways of Hope are newly trained In-Reach Sites that will be able to connect individuals and families to Coordinated Entry.

Volunteers of America Los Angeles (VOALA) is newly trained and will be providing street outreach and in-reach to Veterans in Orange County.

We have been meeting with the Orange County Department of Education to establish a pilot project in which homeless families (children 17 and younger) are identified by McKinney Vento Liaisons. Thus far we have established three different models that may work for three different school districts.

1. Direct connection to Coordinated Entry System, in which the McKinney Vento Liaisons would complete assessments and collect appropriate documentation.
2. Identify homeless families and refer families to local Family Resource Center for further assessment, but continue to work collaboratively to address families’ needs.
3. Identify homeless families and refer families to other Street Outreach Team and/or In-Reach Site to begin the Coordinated Entry assessment process,

(2) Family VI-SPDAT

All Street Outreach Teams and In-Reach Sites have been training on completing the Vi-SPDAT for Families during the Booster Training that occurred on Tuesday, May 17th, 2016. They will be receiving updated forms to complete when interacting with families.

ii) Rapid Re-Housing

Implementation Group #3 Subcommittee – Rapid Rehousing continues to assist the development of Rapid Rehousing component for Coordinated Entry System. During the last meeting they discussed and established:

1. Minimum required documents to be considered Document Ready to be matched to a Rapid Rehousing opportunity.
2. Updated Homeless Verification Form to meet the needs of Permanent Supportive Housing and Rapid Rehousing.
3. Revised the Housing Preference Survey to eliminate unnecessary questions, and add crucial questions as determined by Rapid Rehousing Providers.

4. Established timeframes to connect individuals and families to Rapid Rehousing Providers, and time Rapid Rehousing providers will work with individuals and families to secure permanent housing.
5. Reviewed Rapid Rehousing System Workflow to ensure that proposed process was appropriate. To see workflow:
http://ocpartnership.net/images/website/1236/files/RRH_System_Workflow.pdf

iii) Healthcare & Housing

(1) Southern California Action Planning Session

HUD provided a Technical Assistance opportunity for Continuums of Care in California for Health Care & Housing integration. Kristin Jefferson and Juanita Preciado attended the meeting from a Coordinated Entry System and Continuum of Care perspective. An additional nine representatives from different sectors of our community attended. From this one day meeting, an action plan is to be formulated tailored specific to the capabilities, weaknesses, and needs of the Orange County Continuum of Care. The action plan is to be implemented by the Healthcare & Housing Working Group.

Next scheduled Healthcare & Housing Working Group meeting is Tuesday, June 21st from 2:00pm to 3:30pm at The Village Board Room – 1505 E. 17th Street, Suite 100, Santa Ana, CA 92705.

5) Discussion Topics

a) CES Procedural Review Committee

Procedural Review Committee (PRC) meet two times in the last month. The first meeting was primarily utilized to set up the landscape of the issue that the group had left to tackle and address. The topics included:

1. Individual and Family VI-SPDAT – one list or two list, and scoring differences
2. Number of Street Outreach & In-reach Teams
3. Timeframe to get individuals and families connected to housing providers
4. Length of time individuals can remain on the Prioritization List
5. What is the shelf-life of the VI-SPDAT
6. Need to develop a Shared Housing Policy

The second meeting there was more in depth discussion.

i) Individual Vs. Family VI-SPDAT

Those in attendance discussed the benefits and disadvantages of having one Prioritization List for both individuals and families, and how to integrate the different scoring.

At the end, the group agreed that we would have a trial period with one Prioritization List, and utilizing weighted (percentage) scores to have a Prioritization. If an individual score 17 on the Vi-SPDAT out of 17, then it is 100%, and for Families a score of 22 on the Vi-SPDAT out of 22 is 100%. There will be a re-evaluation process three months from now to discuss how the process has been going.

b) Finalize:

i) RRH Prioritization Policy

Rapid Rehousing Prioritization Policy has been finalized.

c) Review:

i) Bridge Housing Policy

The Bridge Housing Policy was presented to those in attendance. There was discussion about the two points in the process in which Bridge Housing may become an option for individuals and families and the implications related.

Bridge Housing Policy to be shared with the Continuum of Care to review and provide input in the proposed policy.

6) Announcements

Juanita Preciado from Orange County Community Services shared that during the FY 2015 CoC Competition Debrief, HUD mentioned that they anticipate releasing the FY 2016 CoC NOFA in June.

a) June Meeting

Next Meeting:

Wednesday, June 22, 2016

1:30 p.m. to 3:00 p.m.

CASA Training Room at The Village on 17th Street

1505 E. 17th Street, Santa Ana, CA 92705