

Commission to End Homelessness Implementation Group #2

September 20, 2013
10:00 AM – 11:30 AM

DIFFERENT LOCATION
Covenant Presbyterian Church
1855 N. Orange-Olive Road, Orange, CA 92865

Minutes

Scott Larson, Implementation Group Chairperson

The Commission to End Homelessness, Implementation Group #2 welcomes you to this meeting. This agenda contains a brief general description of each item to be considered. The Commission to End Homelessness and Implementation Group #2 encourages your participation. If you wish to speak on an item contained in the agenda, please complete a Speaker Form identifying the item(s) and deposit it in the Speaker Form Return box located on the side of the podium. If you wish to speak on a matter which does not appear on the agenda, you may do so during the Public Comment period at the close of the meeting. Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. When addressing the Implementation Group, please state your name for the record. Please address the Implementation Group as a whole through the Chair. Comments to individual Commissioners or staff are not permitted. Speakers will be limited to three (3) minutes. Power Point and video presentations must be requested prior to start of meeting.

WELCOME AND INTRODUCTIONS:

Scott Larson welcomed everyone and attendees introduced themselves to the group.

CONSENT CALENDAR:

All matters are approved by one motion unless pulled by a Commissioner for discussion or separate action. At this time, any member of the public may ask the Commission to be heard on the following items on the Consent Calendar:

1. **Approve May 17, 2013 Implementation Group #2 Minutes**

No objections to the minutes as presented.

2. **Approve July 19, 2013 Implementation Group #2 Minutes**

No objections to the minutes as presented.

DISCUSSION CALENDAR:

3. **Overview of Meeting**

This meeting is a working group meeting with a focus on creating a Good Neighbor Policy (GNP) template for cities and emergency shelters to use.

4. **Review of Activity to Date**

a. **Multi-Service Center Baseline Services**

Completed in May meeting. Posted on web site at
<http://www.ocpartnership.net/content/implementationgroupsandsubcommittees.html>.

b. **Multi-Service Center Emergency Housing Site Selection Questions**

Current version is dated 8/13/13 and was handed out at meeting. Posted on web site at
<http://www.ocpartnership.net/content/implementationgroupsandsubcommittees.html>.

5. Topics to be Addressed

a. Good Neighbor Policy Overview

Handouts include:

- Good Neighbor Policy Overview – a table listing the headings from the Orange County Good Neighbor Policy (GNP) and from 5 additional GNPs.
- GNPs from Portland, OR; Victoria and Calgary, Canada; Lawrence, KS; and LAHSA.

The State of California does not state what a GNP should be; the immediate goal of this group is to produce a GNP for cities or nonprofits to use by reviewing multiple GNPs and blending the good ideas into a template. The group reviewed 6 GNPs and identified topics and content most appropriate for the GNP versus a Management Plan. Discussions included whether or not to share the plan with shelter neighbors, a communication plan for shelter neighbors, establishing a working relationship with police – perhaps a police liaison (like those already established in Santa Ana/Laguna Beach/Fullerton), and modification of the template in the future. There was agreement that a 1-page summary specific to each location with a Memorandum of Understanding (MOU) of expectations would also be beneficial.

b. Developing a Communication Plan with the Community

The group liked the idea that each agency should have a communication plan. Some topics that the communication plan should address are who to reach out to, protocol, and how the agencies address communication plans. There will be ongoing discussion and updates to this topic.

6. Next Steps

- a. James Brooks, Mercy House, will provide the most recent version of the GNP to Scott Larson.
- b. Scott Larson will integrate and consolidate the agreed upon content from the other GNPs reviewed at the meeting into the Mercy House/County GNP for review at the next meeting.

PUBLIC COMMENTS:

At this time, members of the public may address the Commission to End Homelessness, Implementation Group #2 regarding any off-agenda items within the subject matter jurisdiction of the Commission to End Homelessness, Implementation Group #2 provided that NO action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments, unless different time limits are set by the Chair.

It was stated that the Commission to End Homelessness should have a high-level emergency shelter plan in place to work toward. Scott will present this to the C2eH at the next Executive Committee meeting.

MEMBER COMMENTS:

ADJOURNED: 11:25am

NEXT MEETING: November 15, 2013, 10:00 – 11:30 AM
OC Partnership Conference Center – The Village at 17th Street, Suite 100
1505 E. 17th Street, Santa Ana, CA 92705
Map: <http://goo.gl/maps/b01Pr>