

City Manager/Planning Director SB 2 Task Force

August 15, 2013

3pm – 5pm

OCP Conference Center at The Village at 17th Street

1505 E 17th St., Suite 100, Santa Ana, CA

Minutes

1. Self-Introductions

Allan Roeder introduced himself and welcomed everyone. All present introduced themselves.

2. Update on SB 2 Implementation by Jurisdiction

Ruby Maldonado provided a spreadsheet for review; copies were distributed. Allan thanked Ruby for updating and providing these spreadsheets at the meetings. The majority of cities have adopted provisions. Santa Ana had the first and second readings and adopted; Buena Park updated in July; Seal Beach and Stanton adopted in June; Lake Forest and Alamitos in July.

3. Feedback on adopted/proposed SB 2 provisions relating to emergency shelters – what provisions are too restrictive or too generous; additional provisions that should be considered?

Allan will report back on the task force progress once we complete the tasks in front of us. The City Manager Association meeting is September 4 where he will provide updates on the task force, Commission to End Homelessness and other matters. He will contact Joel and offer the same update for the Planning Directors Association.

4. Discussion of Emergency Shelter Management Plan/"Good Neighbor Policy" – suggested revisions/additions?

Handouts include Good Neighbor Plan from the Armory Emergency Shelter Collaborative, County of Orange and Client Rules, 2012-2013 Shelter Season.

Most cities have incorporated a requirement for a management plan with not much detail of what consists of a management plan. Allan asked the group if we should recommend these to the City Managers/Planning Directors Associations and the Commission to End Homelessness as a basis for a management plan. Should these be provided to applicants as rules or guidelines? Is it valuable for the shelters to use these? Should we provide these as a tool to utilize for applicants/operators? Discussion followed.

- Handout reads for the armory and a limited time period; might be more helpful if it was modified. Where is the management plan component in the Good Neighbor handout?
- Are cities looking for facility operation plan? What level of detail?
- Should the guidelines be only for overnight facilities or for all day too? There is value in the client rules if used as guidelines.
- Recommend as a tool for operators.
- They are thorough and helpful for a shelter operator.
- Forward as a tool to utilize, no management plan defined, as not all cities want a management plan.

5. Roundtable

Discussion of the Summary of Emergency Shelter Ordinances Provisions in Orange County handout.

- **Staffing.** In the last meeting required staffing levels were discussed from. Where did these numbers come from? Large shelters have not seen these levels of staffing and inquire where is the study that these numbers came from. Are volunteers treated the same as staff? There is an issue having staffing written in the code. This could be defined in the management plan.
- **Parking** is unique and not many homeless have cars so should not really be a concern.
- **Maximum number of beds** is a large issue – some indication that State HCD is addressing this.

What percentage of homeless desire shelter? One estimate is 50%; this is because they don't want to abide by the rules of some of the shelters. Is it acceptable not to have shelter for them? There is a need to get them in mental health facilities/programs; substance abuse programs; Laura's Law. There is concern about youth 18-25 where housing is rare; they are transparent and need mobile showers and clinics. How should we deal with those that refuse shelter?

We need so measure outcomes and how to define success. Recommend doing on an admin basis instead of after adopting. We could take the management plans accepted and use as a suggestion for a management plan. Perhaps create a checklist:

- Hours of operation
- In/out
- Parking
- Security

Standardization of the rules of conduct would be beneficial. Clients should know what is expected of them and it should be the same at all shelters.

The county has a list of items for a management plan, have AFH guidelines and will update the framework. Ruby will ask Karen Roper for a copy of the plans.

Will we continue going forward or change direction? Let's hold on the next meeting until Allan talks with the City Manager and Planning Director Associations.

6. Adjournment

Meeting was adjourned at 4:00pm