

# Commission to End Homelessness Implementation Group #4

June 12, 2013  
10:00 AM – 11:30 AM

OC Rescue Mission  
The Village of Hope  
1 Hope Drive, Tustin, CA 92782

## MINUTES

**Jim Palmer, Implementation Group Chairperson**

*The Commission to End Homelessness, Implementation Group #4 welcomes you to this meeting. This agenda contains a brief general description of each item to be considered. The Commission to End Homelessness and Implementation Group #4 encourages your participation. If you wish to speak on an item contained in the agenda, please complete a Speaker Form identifying the item(s) and deposit it in the Speaker Form Return box located on the side of the podium. If you wish to speak on a matter which does not appear on the agenda, you may do so during the Public Comment period at the close of the meeting. Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. When addressing the Implementation Group, please state your name for the record. Please address the Implementation Group as a whole through the Chair. Comments to individual Commissioners or staff are not permitted. Speakers will be limited to three (3) minutes. Power Point and video presentations must be requested prior to start of meeting.*

### **WELCOME AND INTRODUCTIONS:**

Jim Palmer welcomed everyone and attendees introduced themselves to the group.

### **CONSENT CALENDAR:**

All matters are approved by one motion unless pulled by a Commissioner for discussion or separate action. At this time, any member of the public may ask the Commission to be heard on the following items on the Consent Calendar:

None.

### **DISCUSSION CALENDAR:**

#### **a. Overview of Meeting**

- a. Handout – Vulnerability Index Survey and Consent Form from 100,000 Homes Campaign
- b. Handout – Needs Assessment Consent Form from Costa Mesa Assessment/iRIP for Research, innovation & practice/Dr. Ed Clarke

#### **b. Redefine Data Group as two subcommittees: Measurement & Outcome and HMIS Data**

Karen Williams explained the reason to redefine the Data Group as two subcommittees is the need to provide more information to the community and the Commission to End Homelessness by expanding from HMIS-only data group. In a previous meeting, Jennifer Lee-Anderson suggested contacting and working with California State University – Fullerton (CSUF) for the Measurement & Outcome subcommittee.

The two new subcommittees proposed are Measurement & Outcome and Data Collection. The Data Collection subcommittee would add a focus on non-HUD agency data/data collection, incorporation of GEMS data and a mobile app for outreach workers to the HMIS data focus. Karen asked the group for input.

Discussion included coordination with the CA/CI subcommittee regarding the vulnerability index, determining what the county needs to meet HUD requirements, community issues, possibility of combining GEMS/HMIS data collection, which could help small agencies.

General consensus to create the two subcommittees. Jim indicated that the Commission to End Homelessness needs to approve the two new subcommittees.

**c. What we are trying to measure – Dr. Ellen Lee, Cal State Fullerton & Jim Palmer, OC Rescue Mission**

Handout – Cal State Fullerton Community Advisory Board – Homeless Issues: Background and History of the Advisory Board Creation.

Ellen Lee, RN, MS, Ed.D., CHES from the CSUF Health Science Department introduced herself and explained the intent of the CSUF program: it came about as many students were asking about homelessness. Participating students have research requirements and participate in internships; the faculty also is involved in research. They are finishing a white paper on medical health needs/assessment that includes a cost analysis and what the needs are, and will give to the county as a gift. For CSUF to help the Implementation Group we need to more clearly identify the purpose/outcome; the how/measurement outcomes. They are happy to assist and believe it is a good partnership.

Discussion topics were the over-arching goal to end homelessness – what to measure/analyze to reduce homelessness. Dr. Lee explained that we need objectives, that from the medical perspective homelessness is a major public health concern and to consider only the big picture from an agency perspective.

Dr. Ed Clarke from the Institute for Research Innovation & Practice / Vanguard University addressed the group with a PowerPoint presentation explaining the methodology Costa Mesa uses and the instrument he developed to gather data from the homeless population. He contacted Common Ground/100,000 Homes Campaign and they approved/accepted the instrument as criteria to enter the program. Dr. Clarke believes we need to gather more information than what is in HMIS and that we need to identify the barriers to problems faced upon exiting a program; that we need to identify the strengths and vulnerabilities. He believes that questionnaires are a problem as they overwhelm clients and that a better way is to embed HUD elements in a vulnerability assessment the client takes one time when they enter the system – an online tool at the site so the information is entered and available immediately for analysis.

Karen W shared that we are looking at both the HMIS data set and Dr. Clarke's data set for correlations to produce quarterly unsheltered counts. It was also discussed that agencies need to own and hold data and identify / automate data to HMIS. Based on the discussion, Dr. Lee sees duplication of data and efforts; Madeleine Spencer asked if CSUF looked at the Biola research and collaborated with them. This led to further discussion of collaboration among universities and colleges in Orange County; it would be a positive step if they could coordinate their efforts. Two data sets were identified:

1. HMIS: intakes, progress, exit
2. Universities: expanded version of Point in Time

The question was raised how to get resources. Dr. Lee believes that CSUF and other universities are an open door for students, research as a next step and the applicability of Dr. Clarke's data and the clinic-ability. She is interested in coordinating the integration of CSUF and UCI and other universities via a conference. The conference will bring all at a university level to discuss how to coordinate. It was agreed that we need an integrated approach to eliminate duplication and that it's a necessary part to include a vulnerability index in CA/CI. It was also suggested to look into the California Endowment studies and data. It was identified that service providers don't have access to all data and that a gap analysis needs to be completed identifying what the services are versus what is needed.

The group agrees that there needs to be a partnership to create value – ongoing and sustainable – between providers, students, and faculty.

Next step: Dr. Lee will create the plan for the OC University/College research conference. Her thought is able to hold this meeting in September. Dr. Lee will coordinate with the schools; OC Partnership will assist with email communication.

**d. Recap of the Int'l. Homelessness Research Conference/Univ. of Pennsylvania – Jennifer Lee- Anderson**

Those from the International Community said if they had data like the US they would have ended homelessness; those from the US said if they had services like the International Community they would have ended homelessness. Research and data from around the world was shared. The US is ahead of the world in the volume of research. Canada is 15-20 years behind as they have no government coordination. Best practices were reviewed. Housing First and Rapid Rehousing have been successful in both the US and the International Community.

**e. Review of Vulnerability Index for Coordinated Assessment / Centralized Intake –**

Karen Williams distributed the 100,000 Homes Campaign Vulnerability Index and Dr. Clarke's Vulnerability Index for people to review

**f. Next Steps**

- a. Plan a conference that targets all universities and colleges in Orange County.
  - i. Ellen Lee will do the prep work and determine who is interested and working on homelessness.
  - ii. Jessica Perez from UCI will work with her.
  - iii. Karen Williams offered OC Partnership's assistance.
- b. County approval of new subcommittees

**PUBLIC COMMENTS:**

At this time, members of the public may address the Commission to End Homelessness, Implementation Group #4 regarding any off-agenda items within the subject matter jurisdiction of the Commission to End Homelessness, Implementation Group #4 provided that NO action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments, unless different time limits are set by the Chair.

None.

**MEMBER COMMENTS:**

None.

**ADJOURNED:**

Meeting adjourned at 11:30 AM.

**NEXT MEETING:**        **August 14, 2013, 10:00 – 11:30 AM**  
                                 **OC Rescue Mission, 1 Hope Drive, Tustin, CA 92782**