

Commission to End Homelessness Implementation Group #1 (Prevention)

Friday, May 3, 2013
1:00 p.m. - 3:00 p.m.

The Village @ 17th Street
1505 E. 17th St., Ste. 108
Santa Ana, CA 92705

Minutes

Larry Haynes, Implementation Group Chairperson

The Commission to End Homelessness, Implementation Group #1 welcomes you to this meeting. This agenda contains a brief general description of each item to be considered. The Commission to End Homelessness and Implementation Group #1 encourages your participation. If you wish to speak on an item contained in the agenda, please complete a Speaker Form identifying the item(s) and deposit it in the Speaker Form Return box located on the side of the podium. If you wish to speak on a matter which does not appear on the agenda, you may do so during the Public Comment period at the close of the meeting. Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. When addressing the Implementation Group, please state your name for the record. Please address the Implementation Group as a whole through the Chair. Comments to individual Commissioners or staff are not permitted. Speakers will be limited to three (3) minutes. Power Point and video presentations must be requested prior to start of meeting.

WELCOME AND INTRODUCTIONS:

Larry Haynes welcomed everyone and attendees introduced themselves to the group.

CONSENT CALENDAR:

All matters are approved by one motion unless pulled by a Commissioner for discussion or separate action. At this time, any member of the public may ask the Commission to be heard on the following items on the Consent Calendar:

1. Approve April 5, 2013 Implementation Group #1 (Prevention) Minutes

Larry Haynes asked for a motion to approve the consent calendar item. Motion for approval was made by Maria Mazzenga-Avellaneda and seconded by Dayann Shepherd.

DISCUSSION CALENDAR:

2. Review of Activity to Date

Larry Haynes introduced the discussion items listed below by providing an overview of the collaborative work previously completed by Implementing Group #1 for Homeless Prevention. He indicated that the group started out with a unified, single homeless prevention program concept; however, some challenges about structure and program implementation surfaced during the last meeting discussions. Larry indicated the group needed to revisit the construct that was developed for Homeless Prevention to decide which model would be most appropriate for Orange County (e.g., Lead Agency, Partnerships, or Service Cooperative).

i. Baseline Standards for County prevention programs

Larry and the group reviewed the July 2012 PowerPoint presentation that provided an overview of the baseline standards for county homeless prevention programs. There was much discussion. One member of the group was concerned that the construct for homeless prevention was too narrow and would affect funding for programs that serve homeless youth. Larry called for consensus among group members regarding the construct for homeless prevention and the collaborative process that was used to develop the construct. All members of the group agreed with Larry, except one member who was concerned about serving homeless youth. Larry confirmed that the Commission to End Homelessness and its Implementing Groups do not make funding decisions and that members of the Implementing Groups are free to disagree with best practice concepts

and constructs developed through the Implementing Group process. Larry also indicated all members were free to continue to develop and implement programs they deemed appropriate for their respective organizations. Larry Haynes and Karen Roper both confirmed that the purpose of the Implementing Group process is to develop and refine strategies and concepts that can be used for successful ten year plan implementation.

ii. Review of modified long term goals in the Ten Year Plan

Larry and the group reviewed the July 2012 PowerPoint presentation that provided an overview of the baseline standards for county homeless prevention programs. Larry asked County staff if the modified goals were incorporated into the ten year plan. Karen Roper indicated the modified goals were developed in July 2012 (after the final ten year plan was adopted by the Board in January 2012). Further discussion is needed with the full Commission to End Homelessness as to when the plan should be updated to reflect the goal changes.

iii. Ideas for moving forward

Larry and the group discussed ideas for moving forward. Topics of discussion included:

- a) How do we get the right people at the table?
- b) How do we keep things moving forward? One member indicated there is a whole community of players involved in emergency assistance provision who can provide other services for client success.
- c) What opportunity is there to improve coordination between providers?
- d) The group identified the following topics for discussion at future meetings:
 1. Extra Layer Resources
 2. Guidelines/Restrictions/Frequency of Assistance/Amount of Assistance
 3. Tracking
 4. Trust Development
 5. How to complement each other's services
 6. How can we interface with Coordinated Intake/Coordinated Assessment
 7. Sharing landlord leads
 8. Aftercare services
 9. 211 Report (matrix of services provided by each agency to compare services)
 10. Identify needs/gaps
 11. Identify funding sources
 12. Communication and outreach
 13. Faith-Based Organizations/Churches involved in Homeless Prevention
 14. Process for resolving disputes and differences of opinions among members

Larry and the group agreed that future Prevention Group meetings will focus on these topics.

3. Recommendations for Vision and Organization of Prevention Group

Larry and the group discussed the three models listed below and concluded that the service coordination/service cooperative model appeared to be the best model for the Prevention Group to further develop, refine, and implement. The group agreed that this model would allow for informal sharing of best practices where members may agree to follow standards but not be bound by contracts or agreements. Larry confirmed this model was similar to the Shelter Provider Standards that were developed through the Shelter Provider Forum many years ago.

i. Lead Agency

ii. Partnerships

iii. Service Cooperative

4. Next Steps

Larry and the group agreed that the next meeting will focus on the 211 Report (Item #9 under topics for future discussion). Dayann Shepherd indicated she previously prepared this report but would update it and distribute it for group discussion at the June 7, 2013 meeting. At Larry's request, Maria Mazzenga-Avellaneda agreed to Chair the next Prevention Implementing Group meeting. Larry asked Karen Roper to have staff update future agendas to include a standing agenda item titled Miscellaneous Items and Updates.

PUBLIC COMMENTS:

At this time, members of the public may address the Commission to End Homelessness, Implementation Group #1 regarding any off-agenda items within the subject matter jurisdiction of the Commission to End Homelessness, Implementation Group #1 provided that NO action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments, unless different time limits are set by the Chair.

MEMBER COMMENTS:

None

ADJOURNED:

Meeting adjourned at 3 pm

NEXT MEETING:

**June 7, 2013, 1:00 pm – 3:00 pm
The Village @ 17th Street
1505 E. 17th St., Ste. 108, Santa Ana, CA 92705**