

COMMISSION TO END HOMELESSNESS EXECUTIVE COMMITTEE

SPECIAL MEETING MINUTES

Tuesday, November 3, 2015- 9:30a.m.

OC Community Services
1300 S. Grand Avenue, Building B
Conference Room A/B, 2nd Floor
Santa Ana, CA 92705

Board Member Names and Appointment Affiliations

Scott Larson, H&CD Commission	Chair of Executive Committee
Tom Burnham, Orange County Business Council	Vice-Chair of Executive Committee
Larry Haynes, HomeAid Orange County	Chair of Implementing Group #1
Barbara Jennings, H&CD Commission	Chair of Implementing Group #2
Vacant, H&CD Commission	Chair of Implementing Group #3
Kim Goll, OC Funders Roundtable	Chair of Implementing Group #4

CALL TO ORDER/WELCOME: Scott Larson, Chair

Chair Larson called the meeting to order.

ROLL CALL: Karen Roper, Executive Director

Present: Tom Burnham, Kim Goll, Barbara Jennings, Larry Haynes, and Scott Larson.

CONSENT CALENDAR:

All matters are approved by one motion unless pulled by a Commissioner for discussion or separate action. At this time, any member of the public may ask the Commission to be heard on the following items on the Consent Calendar:

1. Approval of June 29, 2015 and October 16, 2015 Executive Committee Minutes

A motion was made by Tom Burnham to approve. Motion was seconded by Barbara Jennings. The motion passed.

DISCUSSION CALENDAR:

2. Continuum of Care Ad Hoc Committee – Scott Larson/Kim Goll/Sister Regina Fox

2015 Continuum of Care Application

A. Approve Final 2015 Project Priority Listing

B. CoC System Application Recommendations- commit to HUD:

CoC has set a timeline to meet the goals of ending homelessness as defined in Opening Doors.

1. End Veteran Homelessness by 2015

2. End Chronic Homelessness by 2017

3. End Family and Youth Homelessness by 2020

4. Set a Path to End All Homelessness by 2020

C. Next Steps

Chair Larson introduced the Final 2015 Project Priority Listing and noted that it accomplishes a number of things. The Final 2015 Project Priority List manages to balance the direction of HUD, Orange County's local priorities and our system of care while putting forth the strongest application.

Juanita Preciado presented Tier 1, Tier 2, and how they were prioritized. She began by giving an overview of the 2015 Project Priority Listing and highlighted that both tiers amount to \$23 million, \$19 of which are renewal applications. Juanita noted that the Final 2015 Project Priority List includes a total of 43 renewal applications, 3 new projects (2 bonus projects and 1 in reallocation), and a supportive services only project for Coordinated Entry. She also shared that one project straddles both Tier 1 and Tier 2.

Juanita shared that the Continuum of Care application asks that the community commit to Opening Doors' goals of HUD. Juanita Preciado stated the Collaborative CoC application is less narrative this year, but instead asks to check off what is and is not being done. These answers are based on collective performance.

She reiterated that this year's process allowed agencies to take up to 10% for administrative costs. Agencies will pay a 1.5% Coordinated Entry fee. Julia Bidwell elaborated on the fee for the Coordinated Entry system and referenced initial discussion at February's Executive Committee meeting.

Juanita Preciado asked the Executive Committee for approval of the Final 2015 Project Priority List.

Tom Burnham asked for clarification on the ranking process.

Julia Bidwell answered that renewal applications submitted are included in the Final 2015 Project Priority List; however, if the application was late then the project fell to the bottom of the respective Tier per project type.

Chair Larson commented on the matter and noted that during the LOI process it was made very clear that no late applications would be accepted. Chair Larson noted that the fact that applications were turned in late made the Ad Hoc Committee reflect on whether or not to accept them. If the Ad Hoc Committee did not accept the late applications the impending consequences were not just for the provider, but for the system as a whole.

Kim Goll stated that deadlines are imposed to put forward the best application. The deadline allows for agencies to receive technical assistance to better their applications.

Tom Burnham noted that the consequences for the late applications seemed punitive.

Juanita Preciado provided summary of the next steps should the Executive Committee elect to move forward with the Final 2015 Project Priority List recommendations. She stated that the system wide application is to be finalized and turned in November 18, 2015. After submittal, it is expected that awards will be announced by HUD in early 2016.

Julia Bidwell stated that if any agency would like to appeal, then written appeal should be submitted by November 4th, 2015. The review panel will convene on November 5, 2015.

The following public comments were made on this item:

Margie Wakeham, Executive Director of Families Forward shared that Families Forward was one to submit an application late by four minutes. She stated that she was present at the Executive Director's meeting back in April and understands how important it was to be on time. She apologized on behalf of her agency. She shared that she was confused by the email that was sent regarding the eSnaps.

Donna Gallup, Executive Director of American Family Housing shared that American Family Housing was one to submit an application late by ten minutes. She stated that they have accepted full responsibility and taken corrective actions. Donna Gallup pointed out that one of American Family Housing's projects were put into Tier 2, even though the percentage would have ranked them ahead of other projects. She shared that American Family Housing willingly gave up their Transitional Housing project and hoped to convert it to a permanent housing project. However as the project was not recommended there are 34 units that will be released into the regular market and not for the homeless. She shared her gratitude for her agency's applications being accepted and appreciate that at least one is in Tier 1.

- Juanita Preciado volunteered to walk Donna Gallup through the ranking rationale.

David Gillanders from Human Options shared that he understands why Human Options is ranked where they are. He shared that they are looking to turn their transitional housing into rapid rehousing and have begun shifting to a housing first model. He shared that Human Options will continue looking at best practices if funded and would seek direction from the Commission to End Homelessness on how to continue to improve.

Helen Cameron from Jamboree Housing sought clarification on what highest ranked meant in terms of the Final 2015 Project Priority List.

- Chair Larson stated that all bonus projects were in Tier 2.
- Julia Bidwell stated that the review panel for the RFP made the recommendations based on their review/scoring.
- Chair Larson highlighted the importance of following HUD's guidelines. He stated that not aligning with HUD puts the Continuum of Care at risks.

William O'Connell, Executive Director of Colette's Children's Home asked for the names, qualifications, and selection process of the review panel for the RFP.

- Chair Larson responded by stating that neither the CoC Ad Hoc Committee nor Executive Committee know who the panelists were and that they are to remain anonymous.
- Julia Bidwell shared that 2-1-1 Orange County and County Staff selected the panelists and that these individuals have no conflict of interest. The individuals are familiar with homeless programs, participate in the Continuum of Care, or may be grant funder or city. She highlighted that for the integrity of the process they are to remain anonymous to keep them impartial.
- Karen Roper encouraged William O'Connell to think of it as a procurement process for city or other government entity. She shared that it is not always easy to find these individuals as they must meet the strict criteria, have no conflicts, coordinate schedules and meet timelines.
- Kim Goll suggested publishing the criteria to be a panelist. She also shared that keeping the panelist anonymous is the standard best practice in procurement process and policy.

A motion was made by Kim Goll to approve the Final 2015 Project Priority Listing. Motion was seconded by Chair Larson. Tom Burnham, Barbara Jennings, and Larry Haynes abstained. The motion passed.

3. Coordinated Entry System Update – Karen Williams

Karen Williams shared that the Coordinated Entry module is malfunctioning and not accepting new vacancies to be entered into the inventory system. She explained that for the time being Zulima Pelayo has been working with agencies to input inventory manually and create matches manually.

Karen Williams provided an update on the Coordinated Entry System:

- A total of 144 individuals have completed VI-SPDAT assessments
 - o 40 are document ready
 - o 12 have been housed
- There are currently 7 outreach teams in place.
- There will be weekly housing and placement match meetings on Tuesday mornings.

4. Updates & Action Items for Implementing Groups & Sub-Committees – Group Chairs or Designees

A. Barbara Jennings, Implementing Group #2 (Improve Emergency Shelter/Transitional Housing)

- i. Year Round Emergency Shelter Update – Karen Roper
 - a. North County Proposed Kraemer Site
 - b. South County Homeless Roundtable

Karen Roper shared that there has been a lot of community feedback and about 630 people who attended the town hall meeting on September 30th, 2015. She shared that she and staff are working on finalizing the agenda item that will go to the Board of Supervisors' meeting on November 17th at 11:00am. The agenda item has multiple components that include results of the environmental assessment, three city funding agreements, the management and operations plan, and authorization to release an RFP to select an operator. This meeting is scheduled to follow the regular meeting. She stated that additional meeting details will be emailed through 2-1-1 Orange County.

Karen Roper provided an update on the South County Homeless Roundtable led by Supervisor Bartlett. The roundtable is attended by providers and stake holders. The next round table meeting is scheduled for January 29th, 2015. This meeting is to start framing the next steps of the action plan.

B. Tom Burnham, Advocacy/PR/ Fund Development Sub-Committee

- i. 2015 Action Plan Next Steps – Tom Burnham/Scott Larson
 - a. Commission Member Opportunities/Ideas to Support Action Plan Goals
 1. Establishment of a minimum of one Year-Round Emergency Shelter/Multi-Service Center by December 31, 2015
 2. Secure gap funding to ensure successful implementation of HUD mandated Coordinated Assessment/Centralized Intake (CA/CI) by July 30, 2015
 3. Development of 200 Permanent Supportive Housing units for chronically homeless in 2015
 4. End veteran homelessness by the end of 2015

Tom Burnham encouraged everyone to attend the Board of Supervisor's meeting on November 17th.

C. Larry Haynes, Implementing Group #1 (Outreach to Homeless/At-Risk of Homelessness)

- i. Prevention
- ii. Outreach

Larry Haynes commended fellow providers on all of the great work being done around Prevention. He stated that at the last meeting those in attendance were able to reaffirm best practices and continue with the 50% AMI.

Larry Haynes shared that the Implementation Group is looking at how to best capture diversion activities in reports and to make a case that it is a good practice.

Larry Haynes commended the City of Costa Mesa for their Street Outreach efforts. He shared that he is very proud of having been able to place civic center clients into housing, but will stop as we implement Coordinated Entry. Larry Haynes comments supported merging of outreach efforts with the Coordinated Entry Street Outreach meeting.

B. Kim Goll, Implementing Group #4 (Data/Social Policy/Systemic Change)

Kim Goll did not have an update to provide, as the Implementation Group has not met since the last meeting.

C. Vacant, Implementing Group #3 (Permanent Housing/Resources to Remain Housed)

5. Executive Director Updates – Karen Roper

- A. ACCOC Homeless Taskforce
- B. El Nino Planning for Homeless Populations
- C. Grand Jury Report Recommendations on Housing for Homeless AB 109 Offenders
- D. OC Community Services Affordable Housing Strategic Plan

Karen Roper shared that the next ACC-OC meeting is January 22nd, 2015.

Karen Roper shared that there is a growing homeless population in the riverbeds. There are growing concerns of what this means with El Nino the impacts it may have on the homeless. Meetings have begun regarding planning for El Nino.

Karen Roper shared a Grand Jury Report regarding AB 109 was submitted to the Board of Supervisors. One of the actions in the report is for staff to work with the Commission to look at the policy on housing for AB 109 offenders. This may be an item for Implementation Group #3 which still has a vacancy for Chair.

Karen Roper shared that the OC Community Services Affordable Housing Strategic Plan will go to the Board of Supervisors on November 19th, 2015. The funding recommended in the plan is aligned 100% to support the 10 Year Plan to End Homelessness by providing Permanent Supportive Housing.

PUBLIC COMMENTS:

Lou Noble, an advocate for the homeless in Anaheim, shared he plans on going to the City Council to advocate for Safe Zones. He shared that there are currently more ordinances being implemented in cities to limit homeless from congregating.

Dennis Long shared his story on how he became homeless.

Tim Houchen shared that he is organizing a rally prior to the November 17th Board of Supervisor's meeting in support of the shelter. He mentioned the need to start looking for a location to support a second shelter location.

MEMBER COMMENTS:

None

ADJOURNED:

Meeting adjourned at 10:43 am.

NEXT MEETING: Combined Commission and Executive Committee Meeting December 11, 2015- 9:00a.m.

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Santa Ana, CA 92705

Further Commission Information: www.ocpartnership.net