

# COMMISSION TO END HOMELESSNESS

Friday, January 24, 2014 9:00 – 11:00 am

Orange County Rescue Mission  
Village of Hope  
One Hope Drive, Tustin, CA 92782

## MINUTES

### Board Member Names and Appointing Bodies

#### Shawn Nelson, Board of Supervisors

Allan Roeder, City Managers Association\*  
Tom Burnham, Orange County Business Council  
Jim Palmer, H&CD Commission\*  
Tita Smith, City Selection Committee  
Larry Haynes, HomeAid Orange County\*  
Kim Goll, OC Funders Roundtable  
Tom Gazsi, Police Chiefs/Sheriffs Association  
Carolyn McInerney, County Executive Office  
Al Mijares, Orange County Department of Education

Bob Dunek, City Managers Association  
Vacant, Orange County Business Council  
Scott Larson, H&CD Commission\*  
Kathryn McCullough, City Selection Committee  
Barbara Jennings, HomeAid Orange County\*  
Sister Regina Fox, OC Funders Roundtable  
Wolfgang Knabe, OC Fire Chiefs Association  
Cate Murphy, H&CD Commission  
Mark Refowitz, Health Care Agency

\*Members also on Executive Committee

*The Commission to End Homelessness welcomes you to this meeting. This agenda contains a brief general description of each item to be considered. The Commission encourages your participation. If you wish to speak on an item contained in the agenda, please complete a Speaker Form identifying the item(s) and deposit it in the Speaker Form Return box located on the side of the podium. If you wish to speak on a matter which does not appear on the agenda, you may do so during the Public Comment period at the close of the meeting. Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. When addressing the Commission, please state your name for the record. Please address the Commission as a whole through the Chair. Comments to individual Commissioners or staff are not permitted. Speakers will be limited to three (3) minutes. Power Point and video presentations must be requested prior to start of meeting.*

**CALL TO ORDER/WELCOME:** Jim Palmer

Welcome New Commission Members

1. Supervisor Shawn Nelson, Board of Supervisors
2. Al Mijares, Orange County Department of Education (Superintendent of Schools)
3. Cate Murphy, H&CD Commission (Homeless/Formerly Homeless)

**Jim Palmer called the meeting to order at 9:05 am. He turned it over to Karen Roper who welcomed the new proposed member who was present – Cate Murphy - and introduced her to those attending.**

**PLEDGE OF ALLEGIANCE:** Kim Goll

**Kim Goll led the Pledge of Allegiance.**

**INVOCATION:** Kim Goll

**Kim Goll gave the invocation.**

**ROLL CALL:** Karen Roper

**Present:** B. Dunek, R. Fox, T. Gazsi, K. Goll, W. Knabe, S. Larson, K. McCullough, C. McInerney, J. Palmer, M. Refowitz, A. Roeder, T. Smith

**Absent:** S. Nelson, T. Burnham, L. Haynes, B. Jennings, A. Mijares

## **PRESENTATIONS:**

### **Kaiser Permanente Prioritization of Homeless & At-Risk Populations – Cheryl Vargo**

Cheryl Vargo of Kaiser Permanente gave the presentation listed above. Several Commission Members asked questions and there was much discussion.

## **CONSENT CALENDAR:**

All matters are approved by one motion unless pulled by a Commissioner for discussion or separate action. At this time, any member of the public may ask the Commission to be heard on the following items on the Consent Calendar:

### **1. Approval of December 6, 2013 Commission Minutes**

Allan Roeder made a motion to approve the consent calendar; it was seconded by Carolyn McInerney. The motion passed. Kathryn McCullough abstained.

## **DISCUSSION CALENDAR:**

### **2. Laura's Law Update – Health Care Agency Staff**

Mark Refowitz gave an update on Laura's Law. \$4 million for Laura's Law implementation is contained in the Mental Health Services Act (MHSA) Plan going to the Board of Supervisors for approval in late spring.

Mark added that Supervisor Moorlach had a lot to do with getting AB1424 approved at the State which allows MHSA funding to be used to support Laura's Law.

Karen Roper thanked Mark and his staff for their work on this issue. She also indicated that the Kelly Thomas tragedy was a catalyst for increased community dialogue and public/private partnerships around the issue of mentally ill homeless.

Allan Roeder asked about the implementation of Laura's Law. Mark indicated the next steps were to hold a series of workshops to educate people on Laura's Law. Mark stated it will take about six months before implementation.

### **3. Process for Appointment of Homeless/Formerly Homeless Commission Member – Karen Roper**

- a. December 6, 2013 211/OC Partnership written nomination of Cate Murphy
- b. January 23, 2014 HCD Commission approval of appointment of Cate Murphy
- c. January 24, 2014 Commission to End Homelessness Update/Welcome

**Karen Roper updated the Commission on the appointment of Cate Murphy as the homeless/formerly homeless representative to the Commission. Unfortunately, the Housing and Community Development Commission (H&CD) did not have a quorum at their last meeting, so Cate's appointment was not approved and will be on agenda at the next H&CD Meeting.**

**Cate spoke to the Commission sharing some of her experiences and about her fervor to serve the homeless and that she appreciates being asked to be part of this Commission.**

### **4. Election of Officers – Karen Roper**

- a. Revised Bylaws Article V:A1(a) – Chairperson // Article V:A2(a) - Vice Chair
- b. Nominations for Chair
- c. Nominations for Vice Chair
- d. Vote to Approve Nominations and/or Decision to Delegate to Executive Committee for further discussion

**Karen Roper reminded the Commission that the Bylaws were changed and the Board of Supervisors appointee no longer is required to be the Chair. As the new BOS appointee to the Commission and a Member of AQMD, Supervisor Nelson is only able to attend meetings where there are five Fridays in the month. Karen asked the Commission for permission to work with the Executive Committee to revise the calendar to accommodate Supervisor Nelson's schedule. A motion by Mark Refowitz and a**

second by Carolyn McInerney were made to delegate the calendar revisions and further discussion of Chair and Vice-Chair nominations to the Commission to End Homelessness Executive Committee. Motion passed.

**5. Election of Implementing Group Officers – Karen Roper/Jim Palmer**

- a. Revised Bylaws Article VII:C
- b. Implementing Group Election of Officers (Non-Commission Members)
- c. Executive Committee approval of Implementing Group Officers

**The Chairs of the Implementing Groups must be Commission Members of the Commission to End Homelessness; however, Bylaw changes allow non-commission members to be officers.**

**Chairs will work on the Election of Officers to the Implementing Groups. The Executive Committee will approve the Implementing Group officers.**

**6. 2013 Continuum of Care Application – CoC Ad Hoc Committee Members/Julia Bidwell**

- a. Rating and Ranking Process
  - i. Approve Addendum #1
- b. Exhibit 1/Regional Strategies Update
- c. Exhibit 2/Projects Update
  - i. Review of Tier 1 and Tier 2 Projects

**Julia Bidwell presented information on the 2013 Continuum of Care Application as follows:**

**a. Rating and Ranking Process**

**CoC Ad Hoc Committee met on January 10<sup>th</sup> to review and approve ranking as completed through review of project performance criteria adopted at the December 6, 2013 Commission meeting:**

- 54 Project Applications totaling \$17,107,535
- 2 Projects Combining into one for a total of 53 Ranked projects
- 45 Tier 1 projects totaling \$16,049,305 (or 95% of the Annual Renewal Demand)
- 8 Tier 2 projects totaling \$1,058,230 (including Planning Grant for \$213,530)
- 10 Reallocated Projects of 53

**All applications in Tier 2 which were all Transitional Housing and Support Services Only were encouraged to reallocate to increase the chances that if funding is available for Tier 2 that HUD will fund PSH and RR projects first.**

**Phone calls were made to each agency by the CoC Ad Hoc Committee and support staff. All but one agency in Tier 2 reallocated.**

**The final ranking will be posted on the OCP- Continuum of Care website along with the entire application next week.**

**Approve Addendum #1-**

**Ranking of Reallocated Projects in Tier 2:**

**The CoC will allow for the reallocation of projects in Tier 2 to Rapid Rehousing or Permanent Supportive Housing. However, Tier 2 projects will remain in Tier 2, but ranked based on HUD priority order.**

**If the highest ranked Tier 2 project can decrease funding and fit within the funding allocated for Tier 1, that will be an option. Additionally, if that project wishes to reallocate, it will be ranked in HUD priority order in Tier 1 with other reallocated projects for Rapid Rehousing and Permanent Housing but placed after all other reallocated projects.**

**b. Exhibit 1**

- CoC application is due February 3, 2014 to HUD.
- The CoC application contains a series of questions on CoC wide strategic planning, coordination, HMIS, structure, etc. The answers to these questions are scored by HUD and become the CoC's score. Exhibit 1 now is good for two years- both 2013 and 2014.
- OCCS/OCP staff and consultants are completing the answers.

**c. Exhibit 2- Project Applications**

- Each project must fill out a separate project application.
- OCCS/OCP staff have been working with each agency to enter and review their application.

- In the last week, OCCS/OCP staff have met individually with Tier 2 reallocating projects to expedite the revisions to their applications

**Karen acknowledged the CoC Ad Hoc Committee for their work on the 2013 CoC Application and project recommendations.**

**Kim Goll added that change is coming and we will need to be prepared. Will be looking at service provider performance and that there is a need to keep the discussion public and transparent as we move forward with changes.**

**There was much discussion. Allan Roeder complimented the service providers; Scott Larson said the primary focus will be to review Transitional Housing renewals in Tier 1.**

**Jim Palmer asked for a motion to approve Addendum #1. Kim Goll made a motion, Carolyn McInerney seconded the motion. The motion carried.**

**There were two public comments.**

## **7. Update on Implementing Groups – Group Chairs or Designees**

- A. Larry Haynes, Implementing Group #1 (Outreach to Homeless/At-Risk of Homelessness)
  - i. Prevention
  - ii. Outreach

**No Report this Month – Larry Haynes was not in attendance**

**One public comment**

- B. Scott Larson, Implementing Group #2 (Improve Emergency Shelter/Transitional Housing)
  - i. Improve Emergency Shelter
  - ii. Improve Transitional Housing

**Scott Larson reported that IG #2 was focusing on review of the Good Neighbor Policies and Management Plan for Emergency Shelters to develop draft templates and they were hoping to finish by spring.**

**Bob Dunek asked Scott if he would give the templates to Allan Roeder to share with the cities.**

- C. Allan Roeder, Implementing Group #3 (Permanent Housing/Resources to Remain Housed)
  - i. Permanent Housing
  - ii. Resources to Remain Housed
  - iii. Employment/Mainstream Resources Sub-Committee
  - iv. SB2/City Managers & Planners Task Force Sub-Committee
  - v. Rapid Rehousing Sub-Committee

**Allan Roeder reported:**

- **The SB2 Subcommittee had completed its tasks.**
- **The Permanent Housing Implementing Group posted a survey in the OCP website regarding a meeting in December. There was no meeting held in December based on the responses. The survey also asked about topics of interest.**
- **Margie Wakeham reported on Rapid Housing Subcommittee. She indicated the main purpose of the group was to help non-profits to address program implementation challenges and opportunities.**
- **Employment and Mainstream Resources Subcommittee: A new Chair is needed for this Subcommittee.**

- D. Jim Palmer, Implementing Group #4 (Data/Community Support/Social Policy/Systemic Change)
  - i. Data
    - a. HMIS User Sub-Committee
    - b. Centralized Intake/Coordinated Assessment Sub-Committee
    - c. Point in Time Count Ad Hoc Committee
  - ii. Community Support/Social Policy/Systemic Change
    - a. PR/Advocacy/Funding Ad Hoc Committee
      - i. Committee Formed in January 2014
      - ii. Tom Burnham report to Commission in March 2014
      - iii. Committee Meeting in April 2014

**Jim Palmer reported the following:**

- **OC Partnership submitted the AHAR reporting all categories**
- **United Way granted \$100,000 for Coordinated Assessment Intake Project.**
- **Children and Families Commission granted \$50,000 for the Coordinated Assessment/Intake Project.**
- **The 2014 Housing Inventory Chart/Inventory Count is taking place January 24, 2014**

- **Planning is starting for the 2015 Point in Time**

Allan indicated that the City Managers Association is looking at creating a committee to focus on homelessness.

## **8. Executive Director/OC Community Services Updates – Karen Roper**

### 1. Year-Round Emergency Shelter Update

**Scott Carpenter from Supervisor Nelson’s office reported on the efforts of the 4<sup>th</sup> District to locate a site for Year-Round Emergency Shelter.**

- **Three locations are currently being reviewed; however, one location is not feasible. Waiting to hear back on the other two locations.**
- **There are continued meetings with the City of Anaheim.**

**Karen Roper reported on the efforts of Supervisor Nguyen and staff to locate a site for Year-Round Emergency Shelter in the City of Santa Ana.**

- **There was a tour of multiple sites with Supervisor Nguyen’s Staff and City Staff.**
- **The team narrowed down the search to one site.**
- **If no other offers are made to the seller, potentially looking at going to the Board of Supervisors in the near future with a Purchase Agreement.**

**Karen also provided an update on OC Community Services Year Round Emergency Shelter activities:**

- **Staff is working on a Request for Proposal to select a provider/operator for the Year-Round Emergency Shelter with a Multi-Service Center and also include an option for the selected provider to operate the seasonal shelter(s) until we transition to year round shelter.**
- **OCCS applied for \$350,000 in County CDBG funding for FY 2014-15 for Year-Round Shelter acquisition/rehabilitation activities.**
- **There still remains a large funding gap in capital and on-going operating costs.**
- **Staff is completing a \$3.6 million Budget Augmentation Request for Board of Supervisors approval consideration with the FY 2014-15 budget for on-going operating costs for Year-Round Emergency Shelter.**
- **There is also a need private dollars to leverage existing public dollars to close the gap and there is a need for more public dollars from sources in addition to the County.**

## **PUBLIC COMMENTS:**

At this time, members of the public may address the Commission regarding any off-agenda items within the subject matter jurisdiction of the Commission provided that NO action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments, unless different time limits are set by the Chairman subject to the approval of the Board.

### **2 Public Comments**

## **MEMBER COMMENTS:**

**Allan Roeder – What is the status of filling the OCBC vacancy?**

**Karen Roper will follow-up with OCBC.**

## **ADJOURNED:**

**Jim Palmer adjourned the meeting at 11:00 am.**

## **NEXT MEETING:**

Commission to End Homelessness  
**March 28, 2014 9:00 am to 11:00 am**

Orange County Rescue Mission Village of Hope  
One Hope Drive, Tustin, CA 92782

Further Commission information: [www.ocpartnership.net](http://www.ocpartnership.net)