

COMMISSION TO END HOMELESSNESS COMBINED MEETING

Friday, December 6, 2013 9:00 – 11:00 am

Orange County Rescue Mission
Village of Hope
One Hope Drive, Tustin, CA 92782

MINUTES

Board Member Names and Affiliations

John M.W. Moorlach, Board of Supervisors*	Bob Dunek, City Managers' Association
Allan Roeder, City Managers' Association*	Bill Ford, Orange County Business Council
Tom Burnham, Orange County Business Council	Scott Larson, H&CD Commission*
Jim Palmer, H&CD Commission*	Kathryn McCullough, City Selection Committee
Tita Smith, City Selection Committee	Barbara Jennings, HomeAid Orange County*
Larry Haynes, HomeAid Orange County*	Sister Regina Fox, OC Funders Roundtable
Kim Goll, OC Funders' Roundtable	Wolfgang Knabe, OC Fire Chiefs' Association
Tom Gazsi, Police Chiefs'/Sheriff's Association	Mark Refowitz, Health Care Agency Behavioral Health
Carolyn McInerney, County Executive Office	

*Members also on Executive Committee

The Commission to End Homelessness welcomes you to this meeting. This agenda contains a brief general description of each item to be considered. The Commission encourages your participation. If you wish to speak on an item contained in the agenda, please complete a Speaker Form identifying the item(s) and deposit it in the Speaker Form Return box located on the side of the podium. If you wish to speak on a matter which does not appear on the agenda, you may do so during the Public Comment period at the close of the meeting. Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. When addressing the Commission, please state your name for the record. Please address the Commission as a whole through the Chair. Comments to individual Commissioners or staff are not permitted. Speakers will be limited to three (3) minutes. Power Point and video presentations must be requested prior to start of meeting.

CALL TO ORDER/WELCOME: John M.W. Moorlach

Chair Moorlach called the meeting to order at 9:00 am.

PLEDGE OF ALLEGIANCE: Bill Ford

Bill Ford led the Pledge of Allegiance.

INVOCATION: Bill Ford

Bill Ford gave the invocation. This was his last day on the Commission, he will be missed.

ROLL CALL: Karen Roper

Present: Chair Moorlach, Vice-Chair Jennings, T. Burnham, B. Dunek, B. Ford, R. Fox, T. Gazsi, L. Haynes, W. Knabe, S. Larson, K. McCullough, C. McInerney, J. Palmer, A. Roeder

Absent: K. Goll, M. Refowitz, T. Smith

PRESENTATIONS: None

CONSENT CALENDAR:

All matters are approved by one motion unless pulled by a Commissioner for discussion or separate action. At this time, any member of the public may ask the Commission to be heard on the following items on the Consent Calendar:

1. Approval of 2014 Commission to End Homeless Calendar
2. Approval of 2014 Commission Executive Committee Calendar
3. Approval of July 26, 2013 Commission Minutes
4. Approval of October 25, 2013 Executive Committee Minutes

Jim Palmer made a motion to approve the Consent Calendar, it was seconded and passed.

Chair Moorlach had a correction for the July Minutes. Correct Tom Gazsi's title to Police Chief of Costa Mesa.

DISCUSSION CALENDAR:

5. **9/27/13 Continuum of Care Workshop Debrief and Policy Direction (Summary of Workshop will be used as a reference point) – Karen Roper & team/Karen Williams/CoC Ad Hoc Committee Members**

Karen Roper discussed convening the CoC Ad Hoc Committee after the 2013-14 CoC NOFA submission to begin debrief and preparing for the 2014 CoC Application. The focus will be to develop performance measures.

Karen Roper asked Karen Williams to speak about the 9/27 CoC Workshop. Karen Williams indicated there was good attendance of Commission members and the community.

OCP and Focus Strategies met with agencies individually to go over the Performance Improvement Calculator. The Performance Improvement Calculator results were presented and discussed at the 9/27 Workshop.

OCP will be working on mapping the services and overlay of the concentration of homeless and location of services.

Karen Williams directed the Commission to review page 3 of the Performance Improvement Calculator and some of the key outcomes.

The Performance Improvement Calculator is a business tool to help agencies and the Continuum to evaluate their programs.

Karen Roper asked Julia Bidwell to present the 2013 Continuum of Care Application and the process for reviewing, selection and ranking of projects.

2013 CoC Application Summary

- The Application is due on February 3, 2014
- Annual Renewal Demand is \$16.8 million (total of all renewals); One New Planning Grant for \$213,530.
- 2013 is a "transition" year for the Orange County Continuum of Care
 - o Retooling Workshop help in July
 - o OCP/Focus Strategies met with agencies on the Performance Improvement Calculator
 - o 9/27 Commission Workshop held to discuss Continuum of Care overall performance
 - o Several CoC Ad Hoc Committee meetings held to discuss 2013 application selection and ranking process in "transition" year.

2013 CoC Application Selection and Ranking Process

Julia Bidwell reviewed the handouts (available to the Commission and to all attending and posted on the CoC website):

- "2013 Continuum of Care Program Competition Recommendations- December 4, 2013";
- Exhibits A- "Summary of 2013-14 Continuum of Care Program Competition, Timeline, Funding, Priorities, and Changes," and;
- Exhibit B- "Orange County Continuum of Care 2013 Ranking and Selection Process for Continuum of Care Project Application."

Key Components of Selection and Ranking

- All applications reviewed through a Letter of Intent process—except those exempted (HMIS and New Planning Grant) (previously approved)
- HUD is requiring two Tiers. Tier I will be 95% of ARD and Tier II 5%.
- Per HUD, projects in Tier II unlikely to be funded so impacts will be felt by agencies with Tier II projects.
- The Ranking follows HUD's priority order.
- New CoC Planning Grant will be in Tier II
- Support Services Only (SSO) projects will be in Tier II (additional points given by HUD for SSO's not in Tier I).
- Ranking Criteria (Exhibit B)- 30 points.
- All specific Selection and Ranking Criteria contained in Exhibit B.

Julia Bidwell mentioned that although 2013 is a transition year, 2014 will be a competitive process.

The following Recommended Actions were approved by the Commission:

- A. Approve 2013 Ranking and Selection Process (see Exhibit B, 2013 Ranking and Selection Process for Continuum of Care Project Applications).
- B. Approve the CoC to allow agencies to reallocate funds from a current renewal to create a new project within their agency if they are ready and the reallocation is eligible.
- C. Continue with recommendation to focus on renewal applications performance and spending for 2013 and 2014 application processes and do not issue an RFP for new projects for the 2013 competition.
- D. Continue with recommendations previously approved by the CoC Ad Hoc Committee, presented to the Executive Committee and full Commission to End Homelessness, and presented at the July 17, 2013 Retooling Workshop to allow 2013 as a year of transition to focus on performance and assessing projects for 2014 and allowing for the provision of technical assistance at both the CoC and agency level.
- E. Approve OC Community Services, as the collaborative applicant as mandated by HUD, in collaboration with OC Partnership to apply for a CoC planning grant to successfully facilitate the continued implementation of the HEARTH Act and aforementioned recommendations in accordance with HUD guidelines and criteria (Planning grant funds are separate and additional funding above the annual renewal demand).

There was much discussion from the Commission.

A motion to approve the recommendations was made by W. Knabe; it was seconded by A. Roeder. It passed unanimously.

6. Approve Ten-Year Plan Progress Report – Karen Roper & Implementing Group Chairs

Karen Roper presented the progress report that will be presented to the Board of Supervisors at the December 10, 2013 Board meeting.

The Commission reviewed the Status Report legend, there was much discussion.

The Commission discussed and suggested changes to the Dashboard presentation including changing the arrow "down" for both Year-Round Emergency Shelter and Strengthening the Transitional Housing System.

A motion to approve report was made by T. Burnham; it was seconded by A. Roeder. It passed unanimously.

7. Approve Emergency Shelter Model Cost Analysis – Karen Roper & Implementing Group Chairs

Karen Roper gave an overview of the Emergency Shelter Model Cost Analysis going to the Board of Supervisors on December 10, 2013. There was much discussion.

There was also discussion regarding ability to fundraise for emergency shelter. T. Burnham suggested an endowment and an ad hoc committee to focus on this issue.

Some of the next steps are to select sites, issue an RFP to select an operator and secure funding for a year-round emergency shelter/multi-service center.

A motion to approve the emergency shelter cost analysis was made by A. Roeder; it was seconded by K. McCullough. The motion passed.

8. Approval of Minor Revisions to Commission Bylaws (clean-up revisions) – Karen Roper

Karen Roper discussed the proposed changes to the Bylaws which will be presented to the Board of Supervisors on December 10, 2013 for approval.

The Commission recommended changing the By-laws to include specific reference to "OCP/211" but also leave in the "and/or designated non-profit" (as recommended by County Counsel).

A motion to approve was made by A. Roeder and seconded by K. McCullough. It passed unanimously.

9. Appointment of Karen Roper as Permanent Executive Director – John Moorlach & Executive Committee Members

B. Ford recommended that Karen Roper be the Permanent Executive Director of the Commission to End Homelessness, it was seconded by A. Roeder. The motion passed.

The Commission received and filed a letter from the H&CD Commission supporting Karen Roper as the permanent Executive Director.

There was one public comment.

10. Supervisor Moorlach Recognition/New Board of Supervisors Appointment to Commission: Karen Roper & Team

Chair Moorlach was recognized, roasted and thanked for his service as Chair on the Commission from its inception. Karen Roper and Barbara Jennings presented Supervisor Moorlach with a plaque.

11. Update on Implementing Groups – Group Chairs or Designees

- A. Larry Haynes, Implementing Group #1 (Outreach to Homeless/At-Risk of Homelessness)
 - i. Prevention
 - ii. Outreach

No Report

- B. Scott Larson, Implementing Group #2 (Improve Emergency Shelter/Transitional Housing)
 - i. Improve Emergency Shelter
 - ii. Improve Transitional Housing

No Report

1 Public Comment

- C. Allan Roeder, Implementing Group #3 (Permanent Housing/Resources to Remain Housed)
 - i. Permanent Housing
 - ii. Resources to Remain Housed
 - iii. Employment/Mainstream Resources Sub-Committee
 - iv. SB2/City Managers & Planners Task Force Sub-Committee
 - v. Rapid Rehousing Sub-Committee

A.Roeder discussed changing the title of the "SB2 Subcommittee" in the future.

David Mansdoerfer recognized Andrew Munoz from the OC Workforce Investment Board/Community Investment Division and spoke about the tour of the one-stop centers.

1 Public Comment

- D. Jim Palmer, Implementing Group #4 (Data/Community Support/Social Policy/Systemic Change)
- i. Data – **Update: Jennifer Lee-Anderson as co-lead with Jim Palmer for sub-committee**
 - ii. Community Support
 - iii. Social Policy
 - iv. Systemic Change
 - v. *Centralized Intake/Coordinated Assessment Sub-Committee – **Update: Karen Williams as Co-lead with Jim Palmer for sub-committee**
 - vi. *Point in Time Count Ad Hoc Committee

No Report

12. Executive Director/OC Community Services Updates – Karen Roper

Not all items in the Executive Director’s Report were discussed in the interest of time.

1. Commission PR/Key Messages Sub-Committee
Tom Burnham was confirmed as the Chair of this new Subcommittee. The Subcommittee to focus on key messages and advocacy including a Funding and Marketing Plan
2. Commission Orientation/Development Sub-Committee – **For future discussion**
3. 2014 Meeting Room Options/Microphone Technology – **For future discussion**
4. HUD 2013 Continuum of Care NOFA Release
Item covered under Item #5.
5. State ESG Application Process and Priorities
Kelly Lupro gave a summary of the process and priorities for the State ESG Application that was included in the ESG handout.
6. Early Opening of Fullerton Armory – **Opened on November 13, 2013**
7. Collaboration with City of Anaheim and City of Fullerton – **Funding from both cities facilitated the early open of the Fullerton Armory**
8. 12/12/13 North OC Cities Presentation on Emergency Shelter – **Allan Roeder and Karen Roper had an extremely productive meeting with the North County cities. The topic of year round emergency shelter and partnerships with cities was discussed.**

13. Update from Chairman – John M. W. Moorlach

- **Chair Moorlach attended the CSAC meeting in San Jose and discussed some of the panels he attended. He recommended Jennifer Loving as a possible future presenter at the Commission in addition to David Walker.**
- **Jim Palmer and the Orange County Rescue Mission have been very gracious in hosting the Commission to End Homelessness for these past years. Thank you Jim.**
- **Bill Ford is leaving the Commission-thank you Bill for your input and commitment to the Commission to End Homelessness for the past 3 years.**

PUBLIC COMMENTS:

At this time, members of the public may address the Commission regarding any off-agenda items within the subject matter jurisdiction of the Commission provided that NO action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments, unless different time limits are set by the Chairman subject to the approval of the Board.

Speakers: There were 4 public comments.

MEMBER COMMENTS:

Bob Dunek – Look for Affordable Housing and find out what cities are doing.

Kathryn McCullough – Shared that she feels mobile homes are a good choice for affordable housing.

Scott Larson – Commented on Nelson Mandela’s passing. Find Your Inner Mandella.

ADJOURNED:

Chair Moorlach adjourned the meeting at 12:30 pm.

NEXT MEETING:

Commission to End Homelessness
January 24, 2014 9:00 am to 11:00 am

C2eH Executive Committee
February 28, 2014 9:00 am – 11:00 am

Orange County Rescue Mission Village of Hope
One Hope Drive, Tustin, CA 92782

Further Commission information: www.ocpartnership.net