

## **RRH Task Force Minutes**

### **October 16, 2014**

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Attending: Michael Shepherd (Pathways of Hope), Lara Fisher (South County Outreach), Kathy Tillotson (Build Futures), Monica Robles (Illumination Foundation), Dana Fagen (Volunteers of America), Ghislaine Dibong (South County Outreach), Madelynn Montoya (Families Forward), Annette Duncan (SPIN), Rosie Littlejohn (The Salvation Army), Deby Wolford (Colette's Children's Home), Trisha Delfin (Pathways of Hope), Kristina Ritter (Anaheim Family Housing), and Elizabeth Andrade (Families Forward).

#### **Intros & Updates: Existing beds and Funding in CoC**

- Colette's Children's Home has 5 apartments for chronically homeless families.
- The Salvation Army currently does not have any RRH beds.
- Volunteers of America have a Rapid Rehousing program but no properties currently.
- SPIN has a Rapid Rehousing program under FACE for chronically homeless/motel families.
- Illumination Foundation has funds in Santa Ana but no longer in Anaheim. They were able to house 5 homeless families in Santa Ana. Referrals from shelters are accepted in addition to client self-declarations.
- Build Futures started Rapid Rehousing 5 years ago. The program is geared for 18-24 years old single adults, but they are now accepting women with children who are receiving cash aid benefits. Housing happens within 24 hours. They have 25 houses and clients are required to pay their own rent. Sixty six individuals have been housed this year.
- Families Forward requires one minor aged child (0-5) for their Rapid Rehousing program. They have several grants including FACE and United Way. They have availability for 8 families and were able to serve 69 families last year. The goal is to serve 90 families this year.
- American Family Housing does not currently have a Rapid Rehousing program.
- Pathways of Hope receives HUD, ESG, FACE, and Children and Family Commission funds. They have been able to house 12 families with ESG (their goal is 32 families), and 6 families with United Way funds (their goal is 27). In addition to RRH, they have a Transitional Housing Program (immediate housing), and 13-14 interim housing units (30 days length of stay). They serve motel families and require that at least one child be enrolled in an OC school.
- South County Outreach is using private funds for RRH. They are currently accepting applications and interviewing. Their goal is to house 3 families this year.

#### **Existing Agency Programs: Documentation being used and recommendations**

- Pathways of Hope uses baseline ESG requirements. They require a lease and rental agreement, W-9, third party homeless verification, IDs/social security cards, birth certificates, and proof of income. They complete an intake assessment and set goals with clients. They use an internal document (Family Matrix Survey) at 3 months, 6 months, and follow up in addition to HMIS documentation.
- Families Forward requires school enrollment documentation. They complete a pre-program survey, and follow up at exit, 6 months post exit, and 12 months post exit. They have a communication disclosure with the landlords, a program contract, scheduled rent payment, and do key exchanges for monthly unit inspections.

- Build Futures does not require IDs or W-9. They have locations in Anaheim, Garden Grove and Santa Ana. They require participants to be drug/alcohol free and to work towards employment. There are no lease/contracts required; housing is offered on a week-by-week basis.
- SPIN mostly follows the same process as Families Forward and Pathways of Hope.
- Volunteers of America requires IDs and social security cards. They accept THP referrals (shelter letters required) as well as 3<sup>rd</sup> party letters. Clients only need to be homeless for 1 day. They require proof of income, or verification/self-declaration of income. For their VA grant program they require a VA ID and a DD214 Form. They pay up to 5 months of rent and have a landlord packet which includes a lease and W-9. They have their own properties but encourage clients to find their own housing. Senior housing for veterans coming soon.
- Collete's Children's Home requires disability and third party verification.
- American Family Housing has 250 low income housing in Orange and LA County. They have permanent supportive housing and an email list with monthly openings. They master lease their units and serve singles and families with disabilities (clients must be on SSI).

### Outcomes

- Build Futures focuses on immediate housing and supportive services.
- Families Forward focuses on meeting clients' needs such as securing deposits. They complete a needs assessment and determine length of assistance in advance which is then communicated with landlords. They commit for 3 months and extend assistance as needed. They offer supportive services and motel vouchers. Madelynn talked about the rental market and shared 4 new developments coming soon in Irvine, Lake Forest and Laguna Niguel.
- SPIN offers supportive services, case management/budgeting, career coaching, credit counseling, and assistance with furniture/appliances (bulletin board).
- Illumination Foundation offer short-term housing. They assist with move in costs. Clients must have income and show ability to maintain housing. They have a Housing Specialist
- Volunteers of America serve chronically homeless veteran families and singles. They have no income requirements. No follow up required.
- Pathways of Hope has a Compliance Specialist
- South County Outreach as a Housing Specialist. Business cards exchanged.
- Discussion on Project Surveys and the need for common definitions and standards. RRH Task Force agreed on **program costs** (not including administrative costs) **divided by number of clients** as a standard definition for who is being counted.

### Future Agenda Items & Sites

December 18, 2014 – **NO MEETING**

January 15, 2015 – Families Forward